



**Northampton  
TOWN COUNCIL**

**Northampton Town Council**  
The Guildhall  
St Giles Square  
Northampton  
NN1 1DE

**Tel No. 01604 349310**

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**PLANNING COMMITTEE – 5<sup>th</sup> DECEMBER 2022 – 18:00**

**To: Members of the Planning Committee:**

Councillors Connolly (Chair), Russell (Deputy Chair), Choudary, Brown, Fuchshuber, Haque, Ismail, Lane, Meredith, Miah, Purser, Stevens

Cc'd to all councillors electronically for information

**You are hereby summoned to attend the meeting of the Planning Committee of Northampton Town Council to be held in the Town Council Committee Room at Northampton Guildhall on Wednesday 5<sup>th</sup> December 2022 at 18.00**

This meeting is open to the public and press to attend and those attending the meeting shall be informed that they may be recorded. Public participation is in accordance with the Town Council's public participation policy.

**Stuart Carter**  
Town Clerk  
2<sup>nd</sup> December 2022

**Guildhall**  
Northampton  
NN1 1DE

**A G E N D A**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. TO AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE LAST MEETING HELD ON 11<sup>th</sup> NOVEMBER 2022**

*Pages (4 - 8)*

- 4. PLANNING APPLICATIONS – TO CONSIDER PLANNING APPLICATIONS FOR THE PARISH OF NORTHAMPTON AS NOTIFIED BY WEST NORTHAMPTONSHIRE COUNCIL (THE PLANNING AUTHORITY)**

*Pages (10-15)*

**PLANNING COMMITTEE AGENDA**

**5<sup>TH</sup> DECEMBER 2022**

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5. NEIGHBOURHOOD PLANS – TO CONSIDER WHETHER THE COMMITTEE SHOULD LOOK AT THE DEVELOPMENT OF NEIGHBOURHOOD PLANS – CLLR PURSER’S REPORT ATTACHED

*Pages (16-18)*

6. BUDGET PRINCIPLES – TO CONSIDER THE PLANNING COMMITTEE’S ELEMENT FOR THE 2023/24 BUDGET

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7. ITEMS FOR CONSIDERATION AT A FUTURE MEETING

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## PLANNING COMMITTEE – 9<sup>th</sup> NOVEMBER 2022

MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 9<sup>TH</sup> NOVEMBER 2022 AT 6PM HELD IN THE NORTHAMPTON TOWN COUNCIL'S COMMITTEE ROOM LOCATED IN THE GUILDHALL, NORTHAMPTON

**PRESENT:** Councillors Lane (Substitute Chair), Brown, Fuchshuber, Haque Miah, Stevens and Ismail.

**OTHERS PRESENT:** Mr S Carter (Town Clerk).

### 31. APOLOGIES FOR ABSENCE

Apologies were submitted by Councillors Connolly (Chair), Russell (Deputy Chair), Purser and Meredith.

### 32. ELECTION OF A CHAIR

Due to both the Chair and Deputy Chair submitting apologies of absence an election of a chair was held.

**AGREED:** It was proposed and agreed by members that Councillor Lane chair this planning meeting in the absences of both the Chair and Deputy Chairs.

### 33. DECLARATIONS OF INTEREST

No declaration of interests was submitted.

### 34. TO AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE LAST MEETING HELD ON 10<sup>th</sup> OCTOBER 2022

The Substitute Chair was authorised to sign the minutes of the previous meeting held on 10<sup>th</sup> October 2022 as a true and accurate record.

### 35. PLANNING APPLICATIONS – TO CONSIDER PLANNING APPLICATIONS FOR THE PARISH OF NORTHAMPTON AS NOTIFIED BY WEST NORTHAMPTONSHIRE COUNCIL (THE PLANNING AUTHORITY)

Application No	Site Address and Proposal	Comments
1. WNN/2022/1172	<a href="#">26 28 Harlestone Road, -, Northampton, Northamptonshire, NN5 7AE</a> Erection of single storey side and rear extension for storage use	Northampton Town Council made no comment on this application.
2. WNN/2022/1176	<a href="#">10 Meadway, -, Northampton, Northamptonshire, NN3 3BP</a>	Northampton Town Council made no comment on this application.

	Single storey rear extension	
3. WNN/2022/1173	<a href="#">38 Brookland Road, -, Northampton, Northamptonshire, NN1 4SL</a> Change of Use from Hair Salon (Use Class E) to 1no three bedroom Dwelling (Use Class C3)	Northampton Town Council made no comment on this application.
4. WNN/2022/1180	<a href="#">29 Victoria Road, -, Northampton, Northamptonshire, NN1 5ED</a> Part demolition and construction of 12no flats over 3 floors	Northampton Town Council made no comment on this application.
5. WNN/2022/1093	<a href="#">37 Cowper Street, -, Northampton, Northamptonshire, NN1 3QR</a> Change of Use of Dwellinghouse (Use Class C3) to House in Multiple Occupation (Use Class C4) for 5 occupants	<p style="text-align: center;"><b>OBJECTED</b></p> It was commented that there was already a large number of HMOs within this locality and an additional one would contribute to further saturation. The proposed development would further exacerbate highway issues. In addition, the plans do not include any en-suite facilities, this is something Northampton Town Council believe should be applicable in all HMOs. Overall, this application was objected to on grounds of overdevelopment and would cause the loss of a family home.
6. WNN/2022/1178	<a href="#">39 Saxon House Marefair, -, Northampton, Northamptonshire, NN1 1SR</a>	Northampton Town Council made no comment on this application.

	Prior Notification of Change of Use from Offices (Use Class E) to 4no Apartments (Use Class C3)	
<b>7. WNN/2022/1183</b>	<a href="#">16 Homestead Way, -, Northampton, Northamptonshire, NN2 6JG</a> Two storey rear extension and single storey side and rear extension with front porch	Northampton Town Council made no comment on this application.
<b>8. WNN/2022/1192</b>	<a href="#">59 Abington Park Crescent, -, Northampton, Northamptonshire, NN3 3AL</a> Demolition of single storey rear and side extensions, erection of single storey rear extension and side porch canopy	Northampton Town Council made no comment on this application.
<b>9. WNN/2022/1177</b>	<a href="#">Commercial Street Car Park Surface N B C Commercial Street, -, Northampton, Northamptonshire, NN1 1PJ</a> Change of use of part of car park to hand car wash (Sui Generis) to include the retention of storage container and canopy	Northampton Town Council made no comment on this application.
<b>10. WNN/2022/1193</b>	<a href="#">34 34A Somerset Street, -, Northampton, Northamptonshire, NN1 3LW</a> Change of Use from First Floor Workshop (Sui Generis) to Residential Bedroom (Use Class C3)	Northampton Town Council made no comment on this application.

<p><b>11. WNN/2022/1194</b></p>	<p><a href="#">30 Westone Avenue, -, Northampton, Northamptonshire, NN3 3JJ</a></p> <p>Two storey and single storey rear extension</p>	<p>Northampton Town Council made no comment on this application.</p>
<p><b>12. WNN/2022/1190</b></p>	<p><a href="#">112 116 Abington Avenue, -, Northampton, Northamptonshire, NN1 4PD</a></p> <p>Erection of two storey side extension and extension of existing front porch</p>	<p>Northampton Town Council made no comment on this application.</p>
<p><b>13. WNN/2022/1201</b></p>	<p><a href="#">3 Whiteland Road, -, Northampton, Northamptonshire, NN3 2QG</a></p> <p>Rear single storey pitched roof extension and internal alterations</p>	<p>Northampton Town Council made no comment on this application.</p>
<p><b>14. WNN/2022/1202</b></p>	<p><a href="#">32 Dulverton Road, -, Northampton, Northamptonshire, NN3 3AZ</a></p> <p>Two storey rear and two storey front extension porch with new garage (for 2no cars), with external and internal alterations</p>	<p>Northampton Town Council made no comment on this application.</p>
<p><b>15. WNN/2022/1203</b></p>	<p><a href="#">24 Pembroke Road, -, Northampton, Northamptonshire, NN5 7EN</a></p> <p>Ground and first floor rear extension</p>	<p>Northampton Town Council made no comment on this application.</p>
<p><b>16. WNN/2022/1170</b></p>	<p><a href="#">5 5A Abington Street, -, Northampton, Northamptonshire, NN1 2AN</a></p>	<p>Northampton Town Council made no comment on this application.</p>

	Installation of front roller shutters (retrospective) Details	
<b>17. WNN/2022/1180</b>	<a href="#">29 Victoria Road, -, Northampton, Northamptonshire, NN1 5ED</a> Part demolition and construction of 12no flats over 3 floors	The Committee raised concerns that this development would exacerbate the pre-existing parking pressures and should be considered when a decision would be made on this application. Furthermore, the Committee highlighted the prospect of privacy loss for residents in Harold Street because of the three story nature of what was proposed.
<b>18. WNN/2022/1213</b>	<a href="#">15 17 Fever And Boutique Drapery, -, Northampton, Northamptonshire, NN1 2ET</a> Variation of Condition 6 of Planning Permission WNN/2022/0286 (Change of Use of Ground Floor and Basement to create 2no Restaurant Units (Use Class E/Sui Generis), including alterations to shopfront and rear of building and other associated works to amend the opening hours for both units to 10:00am – 03:00am on Sunday, Monday, Tuesday and Wednesday evenings	Northampton Town Council made no comment on this application.
<b>19. WNN/2022/0722</b>	<a href="#">Castle Primary School St Georges Street, -, Northampton, Northamptonshire, NN1 3RF</a>	Northampton Town Council made no comment on this application.



	Construction of new classroom building on grounds of existing modular building	
<b>20. WNN/2022/1154</b>	<a href="#">157 Adnitt Road, -, Northampton, Northamptonshire, NN1 4NH</a> Change of Use from Retail (Use Class E) to Mixed Use: Retail (Use Class E) and 3no one bedroom Flats (Use Class C3)	Northampton Town Council made no comment on this application.
<b>21. WNN/2022/1083</b>	<a href="#">Duston Mill Duston Mill Lane, -, Northampton, Northamptonshire</a> Extension of barn used for leisure and hospitality events, activities and storage	Northampton Town Council made no comment on this application.
<b>22. WNN/2022/0848</b>	<a href="#">3 Langham Place, -, Northampton, Northamptonshire, NN2 6AA</a> Change of Use from Dwellinghouse (Use Class C3) to 7No. Residential Apartments (Use Class C3), including single storey rear extension and modifications to front lightwells (Amended Description)	Northampton Town Council made no comment on this application.
<b>23. WNN/2022/1165</b>	<a href="#">26 High Street, Weston Favell, Northampton, Northamptonshire, NN3 3JW</a> New windows installation on rear elevation. Renovation of windows and door on the front elevation. Renovation of floors	Northampton Town Council made no comment on this application.

	and doors inside of the building. Refurbishment of fireplace and installation of a log burner	
<b>24. WNN/2022/1167</b>	<a href="#">62 Booth Rise, -, Northampton, Northamptonshire, NN3 6HR</a> Demolition of bungalow and erection of replacement dwelling (two storey, five bedroom house)	Northampton Town Council made no comment on this application.
<b>25. WNN/2022/0953</b> <a href="#">WNN/2022/0954</a>	<a href="#">55 57 Oriel House Sheep Street, -, Northampton, Northamptonshire, NN1 2NE</a> Change of Use of existing building from Offices (Use Class E) to Residential Use for 18no Apartments (Use Class C3), together with 8no parking spaces to rear and areas for cycle parking and bin storage	Northampton Town Council made no comment on this application.
<b>26. WNN/2022/1020</b>	<a href="#">36 Shelford Close, -, Northampton, Northamptonshire, NN3 8UF</a> Single storey side extension	Northampton Town Council made no comment on this application.

### **36. PERMENANT DIVERSION ORDER OF PUBLIC FOOTPATH HW44 DALLING GRANGE, NORTHAMPTON**

The implementation of the above plans had already been instated therefore no discussion was held under this agenda item.

**MEETING CONCLUDED 6:37PM**

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**8. PLANNING APPLICATIONS – TO CONSIDER PLANNING APPLICATIONS FOR THE PARISH OF NORTHAMPTON AS NOTIFIED BY WEST NORTHAMPTONSHIRE COUNCIL (THE PLANNING AUTHORITY)**

<b>Application No</b>	<b>Site Address and Proposal</b>
<b>1. WNN/2022/1185</b>	<a href="#">7 Oaklands Drive, -, Northampton, Northamptonshire, NN3 3JN</a> Two storey side extension and ground floor rear extension
<b>2. WNN/2022/1206</b>	<a href="#">Land Rear Of 82 Kingsley Park Terrace, -, Northampton, Northamptonshire, NN2 7HJ</a> Residential development of 4no terraced dwellings
<b>3. WNN/2022/0897</b>	<a href="#">104 The Vicarage Semilong Road, -, Northampton, Northamptonshire, NN2 6EX</a> Demolition of existing single and two storey building and construction of new two storey building to consist of 10no Residential Units (3no one bed and 7no two bed) with car park access, refuse store and car park
<b>4. WNN/2022/1200</b>	<a href="#">Land Adj To, 24 Church Lane, Little Billing, Northampton, Northamptonshire</a> Construction of new two bedroom dwelling
<b>5. WNN/2022/1231</b>	<a href="#">37 Park Avenue North, -, Northampton, Northamptonshire, NN3 2HT</a> Ground floor rear extension
<b>6. WNN/2022/1207</b>	<a href="#">59 Cloutsham Street, -, Northampton, Northamptonshire, NN1 3LL</a> External Wall Insulation. EPS (part retrospective)
<b>7. WNN/2022/1159</b>	<a href="#">20 Dairymeadow Court, -, Northampton, Northamptonshire, NN3 8UP</a> Change of Use from Dwellinghouse (Use Class C3) to House in Multiple Occupation (Use Class C4) for 5 occupants
<b>8. WNN/2022/1161</b>	<a href="#">126 Bush Hill, -, Northampton, Northamptonshire, NN3 2PG</a> Bathroom extension on rear of property
<b>9. WNN/2022/1217</b>	<a href="#">Land At Lings Reservoir Lings Way, -, Northampton, Northamptonshire</a> Installation of Arqiva Smart Metering 1no Omni at 13.83m, mean mounted on 12m streetworks pole Installation of Arqiva Smart Metering 1no GPS antenna at 12.4m, mean mounted on streetworks pole Installation of Arqiva Smart Metering 1no 3G Omni antenna at 3.8m, mean mounted on streetworks pole Installation of Arqiva Smart Metering equipment enclosure, to be installed on a root foundation
<b>10. WNN/2022/1182</b> <a href="#">N/2019/0212</a>	<a href="#">Cnt Land Crow Lane, -, Northampton, Northamptonshire</a> Variation of Conditions 2 and 25 and Removal of Condition 3 of Planning Permission N/2019/0212 (Construction of steel assembly facility including new highways junction) to amend site access and layout, and to allow use of units which fall under B2 and B8 for steel assembly facility

11. WNN/2022/1228	<a href="#">Land Rear Of 73 Highlands Avenue, -, Northampton, Northamptonshire</a> New single storey dwelling with off road parking
12. WNN/2022/1244	<a href="#">130 Broadway East, -, Northampton, Northamptonshire, NN3 2PR</a> Two storey and single storey rear extension
13. WNN/2022/1232	<a href="#">15 Bushland Road, -, Northampton, Northamptonshire, NN3 2NS</a> Single storey side and rear extensions, including garage conversion
14. WNN/2022/1245	<a href="#">10 Booth Rise, -, Northampton, Northamptonshire, NN3 6HR</a> Garage extension, first-floor bedroom extension and new outbuilding
15. WNN/2022/1247	<a href="#">48 The Bold Dragoon Public House High Street, Weston Favell, Northampton, Northamptonshire, NN3 3JW</a> Single storey rear extension and car park re-arrangement, to provide additional restaurant and kitchen space, to include the demolition of existing conservatory and part of existing kitchen to facilitate the extension
16. WNN/2022/1164	<a href="#">13 Vernon Terrace, -, Northampton, Northamptonshire, NN1 5HE</a> Change of Use from Dwellinghouse (Use Class C3) to House in Multiple Occupation (Use Class C4) for three occupants
17. WNN/2022/1259	<a href="#">Land Adjacent To 3 Donovan Court, -, Northampton, Northamptonshire</a> Two bedroom dormer bungalow
18. WNN/2022/1260	<a href="#">35A Holly Road, -, Northampton, Northamptonshire, NN1 4QR</a> Change of Use from Light Industrial Use (Use Class B2) to 4no one bedroom Flats (Use Class C3)
19. WNN/2022/1261	<a href="#">Castle Primary School St Georges Street, -, Northampton, Northamptonshire, NN1 3RF</a> Construction of new one classroom modular building to replace a previous building removed in Summer 2022
20. WNN/2022/1255	<a href="#">Police Station Campbell Square, -, Northampton, Northamptonshire, NN1 3EL</a> Replacement of some windows to the Police Station/Magistrates Court building perimeter and demolition of outbuilding currently used for storage
21. WNN/2022/1267	<a href="#">36 Wheatfield Road, -, Northampton, Northamptonshire, NN3 2NE</a> Single and two storey rear extension and single storey front extension
22. WNN/2022/1210	<a href="#">28 Westcott Way, -, Northampton, Northamptonshire, NN3 3BE</a> Single storey rear extension, garage conversion and installation of additional double glazed window opening to left side of property

23. WNN/2022/1222	<a href="#">34 Spring Gardens, -, Northampton, Northamptonshire, NN1 1LX</a> Change of Use from House in Multiple Occupation (Use Class C4) to Young Adult and Adult Learning Disability Assessment Centre (Use Class C2)
24. WNN/2021/0723	<a href="#">39 York Road, -, Northampton, Northamptonshire, NN1 5QJ</a> Ground floor extension to existing Studio Flat
25. WNN/2022/1273	<a href="#">14 Melbury Lane, -, Northampton, Northamptonshire, NN3 8RT</a> Single storey rear extension with balcony access and internal alterations
26. WNN/2022/1278	<a href="#">17 Favell Way, -, Northampton, Northamptonshire, NN3 3BZ</a> Ground floor rear and side extension with first floor extension above existing front, with exterior to be cladded and rendered
27. WNN/2022/1241	<a href="#">417 Kettering Road, -, Northampton, Northamptonshire, NN3 6QR</a> Single storey pitched roof rear extension
28. WNN/2022/1243	<a href="#">58 Churchill Avenue, -, Northampton, Northamptonshire, NN3 6PF</a> Two storey and single storey rear extension
29. WNN/2022/1272 <a href="#">WNN/2022/1271</a>	<a href="#">Factory - Crockett And Jones Ltd Perry Street, -, Northampton, Northamptonshire, NN1 4HN</a> Listed Building Consent Application for installation of photovoltaic panels
30. WNN/2022/1284	<a href="#">17 Corran Close, -, Northampton, Northamptonshire, NN5 7AL</a> Ground floor rear extension and first floor side and front extension with associated external works
31. WNN/2022/1253 <a href="#">WNN/2022/1252</a>	<a href="#">Coach House, 114 Harlestone Road, -, Northampton, Northamptonshire, NN5 6AB</a> Listed Building Consent Application for single storey rear extension, substitution of single-glazed windows with double-glazed type, internal alterations and removal of modern rear log-store
32. WNN/2022/1280	<a href="#">6 Notre Dame Mews, -, Northampton, Northamptonshire, NN1 2BG</a> Prior Notification of Change of Use from Offices (Use Class E) to 8no Apartments (Use Class C3)
33. WNN/2022/1233	<a href="#">25 Northwood Road, -, Northampton, Northamptonshire, NN3 2LR</a> Single storey side extension
34. WNN/2022/1283	<a href="#">22 Olden Road, -, Northampton, Northamptonshire, NN3 5DD</a> Change of Use from Dwellinghouse (Use Class C3) to Children's Care Home (Use Class C2) for one child aged between 8 and 16

35. WNN/2022/1142	<a href="#">1 3 Dayspring House Hester Street, -, Northampton, Northamptonshire, NN2 6AP</a> Conversion of dwellinghouse into 10no one bedroom flats
36. WNN/2022/0765	<a href="#">123 Wellingborough Road, -, Northampton, Northamptonshire, NN1 4DL</a> Demolition of existing single-storey building and rebuilding of new two-storey building with basement and loft floor, to comprise 10no new residential flats (8x1 bed, 2x2 bed), 8no rear side roof windows and 8no front dormers
37. WNN/2021/0450	<a href="#">2B The Drive, -, Northampton, Northamptonshire, NN1 4RY</a> Change of Use from Dwellinghouse (Use Class C3) to Visitor Suite and Isolation Rooms (Use Class C2) (Retrospective) - Amended proposal, existng vehicular access to be closed off.
38. WNN/2022/1292 <a href="#">WNN/2022/1293</a>	<a href="#">4 Albion Place, -, Northampton, Northamptonshire, NN1 1UD</a> Change of Use from Office (Use Class E) to House in Multiple Occupation for 10 occupants (Sui Generis)
39. <a href="#">WNN/2022/1304</a>	<a href="#">63 The Avenue, Cliftonville, Northampton, Northamptonshire, NN1 5BT</a> Single storey rear extension and two storey side extension
40. WNN/2022/1305	<a href="#">12 Watermeadow Drive, -, Northampton, Northamptonshire, NN3 8PL</a> Front brick retaining wall and drive
41. WNN/2022/1270	<a href="#">31 Auctioneers Way, -, Northampton, Northamptonshire, NN1 1HF</a> Change of Use from House in Multiple Occupation (Use Class C4) into 3no. one bedroom flats (Use Class C3)
42. WNN/2022/1274	<a href="#">84 86 Abington Street, -, Northampton, Northamptonshire, NN1 2AP</a> Insertion of windows in side elevation
43. WNN/2022/1256	<a href="#">4 Lumbertubs Lane, -, Northampton, Northamptonshire, NN3 6AH</a> New metal fabrication workshop
44. WNN/2022/0827	<a href="#">Land Off Notre Dame Mews, -, Northampton, Northamptonshire</a> 6no apartments (including 3no 2 bedroom apartments and 3no 1 bedroom apartments) with amenity space and cycle storage
45. WNN/2022/1302	<a href="#">61 Farmhill Road, -, Northampton, Northamptonshire, NN3 5LH</a> Single storey side extension
46. WNN/2022/1301	<a href="#">40 Fairway, -, Northampton, Northamptonshire, NN2 7JZ</a> Single storey front extension

**Northampton Town Council**

**Planning Committee – 5<sup>th</sup> December 2022**

**Neighbourhood Plans - Report of Cllr Bob Purser**

**Purpose of report:** To advise the committee about the Neighbourhood Plans and seek their views on whether to move forward

**Recommended:** The committee's recommendation is sought

**Introduction**

Neighbourhood planning was introduced in the [Localism Act 2011](#). It is a tool that gives communities statutory powers to shape how their communities develop.

A neighbourhood plan is:

- A document that sets out planning policies for the neighbourhood area – planning policies are used to decide whether to approve planning applications
- It is written by the local community, the people who know and love the area, and not the Local Planning Authority.
- It is informed by a vision for the area and local opinion, but must be backed up by evidence and is an opportunity to shape and influence development, but can only deal with land-use planning matters.
- It can be a powerful tool to ensure the community gets the right types of development, in the right place

**Neighbourhood Plans in West Northamptonshire**

There are 53 Neighbourhood Areas designated within the WNC area, with 28 Made (including Great Houghton), 1 under Review – Brixworth, and one under Examination (proceeding to referendum – Pitsford. Two are in the Northampton Town Council area.

**Northampton Town Council Area**



In the Northampton Town Council area there are approved Neighbourhood Plans for the Spring Boroughs area of Castle Ward, and Talavera Ward with the plan for Semilong ready to move to the consultation phase prior to approval.

### **The Case for Neighbourhood Plans in Northampton**

A neighbourhood plan enables local communities to build a plan from the bottom upwards involving their local community.

Neighbourhood plan can ensure that the Planning Committee take into account local factors when considering planning applications. It can identify areas and issues for action.

It can ensure that the best features of our town including heritage history and culture are taken into account.

It is a way of building pride and ownership in local communities and our town.

Neighbourhood plans will need to take into account the Town Council's Community Needs Analysis.

However, they involve substantial commitment of time and effort both for members of the local community and their elected representatives. Grants are available to support the development of neighbourhood plans, but it will need the Town Council also to invest some Officer time and additional budget in supporting their development.

### **The way forward**

The first step is for the Town Council to agree to promote Neighbourhood Plans in its area.

It must then decide whether to promote a single plan for the whole of the Town Council area, or to support the development of local neighbourhood plans.

Creating a single Town Plan would be a complex process, would risk confusion with the WNCs Northampton Area Plan and lose the advantages of a bottom-up approach. It is proposed that the town is divided into local communities for the purpose of developing local plans. These do not necessarily need to follow Ward boundaries.

Various approaches have been taken to determining the geographical area for the existing Neighbourhood plans.

If it is agreed to support the development of neighbourhood plan, it is proposed that the first step would be identify the appropriate geographical areas, from these expressions of interest can be sought from local communities, and a priority order determined by NTC.

It is proposed that a locally based consultant with expertise in the development of neighbourhood plans be engaged. The first task will be to assist the Town Council is identifying neighbourhood areas, prioritising neighbourhood for developing plans – it is suggested that the Town Council develop the capacity to develop two plans - and then identify those neighbourhoods with the need and interest of their local communities to develop a plan.

West Northamptonshire Council will need to be informed of the decision to develop Neighbourhood Plans and be fully consulted in their development.

The Town Council has an identified budget. It also has to be recognised that there will be demands on the Town Council Officers time – suggested at approximately one day per week to support the development of Neighbourhood plans.

Suggested Process:

1. Develop local Neighbourhood Plans across the Town Council area
2. Engages a Planning Consultant to work with the Council to identify the appropriate geographical areas for neighbourhood plans
3. Prioritises the neighbourhoods identified for plans and identifies those with the interest to develop a plan
4. Informs West Northamptonshire Council on the decision to develop neighbourhood plans and continues to liaise with it.
5. Allocates an appropriate budget and Officer time

### **Resource Documents**

Chetwyn, D. Neighbourhood Plans – Road Map Guide. Locality. 2018

Semilong and Trinity Neighbourhood Forum, NN2 SIX Draft Plan Version. March 2022

Spring Boroughs Neighbourhood Forum Spring Boroughs Neighbourhood Plan Made Version April 2016

West Northamptonshire Council. Northampton Area Plan Part 2. 2022

23<sup>rd</sup> November 2022

### **Clerk's notes:**

The Town Council does not have the current resource or expertise to pursue a Neighbourhood Plan at present without the assistance of professionals. Councillors and communities would have to be heavily involved in their development if they are to be pursued.

In the Clerk's opinion, a town wide plan would be almost impossible to undertake unless perhaps it focused on a single issue. Neighbourhood plans based on wards, or communities (however that may be defined), or an individual are such as an area of greenspace would seem a better option.

**Northampton Town Council**

**Planning Committee – 5<sup>th</sup> December 2022**

**Budget Principles 2023/24 – Planning Committee element - Report of the Town Clerk**

**Purpose of report:** Top ask the committee to put forwards their budget for the cost heading under their management to go to the Policy and Finance Committee for consideration.

**Recommended:** That the committee puts forward its recommended budget for consideration by the Policy and Finance Committee

Members will be aware that the council has begun its budget process for 2023/24. The principle of this have been set by the Policy and Finance Committee. The details of which are there should be no increase in the Band D average that residents pay within the Northampton Town Council parish boundary.

The Planning committee has one budget heading under its control:

- Code 4600 – £20,000 – ‘Local Campaigns’

It is recommended that the committee consider changing the name of this budget to Planning Projects. The budget is there should the committee want to take specialist planning advice, apoptin a consultant, undertake neighbourhood plans etc.

The process for setting the budget is as follows:

1. Committees consider their elements and make recommendations
2. Policy and Finance Committee consider these and draft final budget for recommendation to the Council
3. Council considers final budget and subject to any final amendments approves the final budget in January
4. The precept request is sent to the WNC who are the precepting authority and collect it on behalf of town and parish councils and the police and fire authority.

The committee should consider the budget and what they would like for the next financial year. It should be noted that to date no cost has been incurred, however it is noted that proposals have been put forward with regards to neighbourhood plans. The committee should also consider whether it wants a budget for professional advice on planning matters should the committee wish to seek it.