

## **COMMUNITY SERVICES COMMITTEE**

MINUTES OF THE COMMUNITY SERVICES COMMITTEE HELD ON 27<sup>TH</sup> FEBRUARY 2023 AT 6PM  
IN THE COMMITTEE ROOM OF THE TOWN COUNCIL'S OFFICES IN THE GUILDHALL, NORTHAMPTON

**PRESENT:** Councillors Birch (Chair), Marriott, Holland-Delamere, Lane, Fuchshuber, Soan and Hallam

**OFFICERS:** Mr S Carter (Town Clerk), Mrs J Thorneycroft (Assistant Town Clerk) and Miss F Barford (Democratic Services Officer)

**OTHERS:** 1 Member of the Public

### **48. APOLOGIES FOR ABSENCE**

Apologies were submitted by Councillors Hibbert, G Eales and Ismail.

### **49. DECLARATIONS OF INTEREST**

All Councillors present declared a non-pecuniary interest in the Councillor Community Fund (CCF) grant applications under Item 51 as they had supported the applications and the funds would be deducted from their personal Councillor Community Funds.

### **50. TO AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE LAST MEETING HELD ON 30TH JANUARY 2023 AND ASK QUESTIONS AS TO THE PROGRESS OF ANY ITEMS**

**AGREED:** That the Chair was authorised to sign the minutes of the previous meeting held on 30th January 2023 as a true and accurate record.

### **51. TO RECEIVE THE MINUTES FROM THE PREVIOUS GRANTS SUB-COMMITTEE MEETING HELD ON 22ND FEBRUARY 2023 FOR CONSIDERATION AND THEIR RECOMMENDATIONS**

The minutes of the Grants Sub-Committee meeting held on 22<sup>nd</sup> February 2023 were circulated to Councillors. A Councillor highlighted that application CCF135, CCF139, CCF161 and CCF162 be amended to include the ward names.

In response to a question posed by a Councillor the Town Clerk further explained that it was raised at the Grants Sub-Committee an extraordinary meeting may take place to consider applications prior to the end of the financial year.

A Councillor explained that the General Community Fund had reached the budget amount set for the Financial Year 2022-23 and it had been discussed at the Grants Sub-Committee on 22<sup>nd</sup> February 2023 that any remaining CCF balances could be transferred to the General Community Grants Scheme rather than transferred into the General Reserves.

Further to the review of the Grants Sub-Committee minutes a Councillor explained one organisation had received large amounts of funding through both the CCF and General Community Grants Scheme. A Councillor added that many applications were conjointly supported as well.

A Councillor raised that Restore and Central Vineyard had successfully applied last Financial Year 2021-22 and the funds were used for a Citizens Advice Bureau advisor. In response to a question, a Councillor explained that we do require and request an evaluation form from successful applicants however more needs to be done to ensure the fund were spent in accordance with the Grants Policy.

**AGREED:** That the minutes of the Grants Sub-Committee held on 22<sup>nd</sup> February 2023 be approved and adopted.

## **52. CORONATION CELEBRATIONS**

The Coronation Celebration report attached to the agenda was **NOTED**.

The Assistant Town Clerk highlighted that the Coronation Celebration Working Group would meet on 7<sup>th</sup> March 2023 that included Councillors Birch, Marriott, Holland-Delamere and Soan and the Officers.

## **53. WINDRUSH 75**

The report attached to the agenda regarding Windrush 75 was **NOTED**.

## **54. MUSIC FESTIVAL (NMF23) PROPOSAL TO INCREASE THE BUDGET SUPPORTED BY NTC**

The Town Clerk gave a verbal update on the proposal received from the organisers of Northampton Music Festival requesting additional funding (from £10,000 to £15,000) for NTC support of the event.

**RESOLVED:** to increase NTC support funding for the Music Festival (NMF23) from £10,000 to £15,000 in the budget year 2023/24.

## **55. EVENTS AND PROJECTS UPDATE**

The Assistant Town Clerk's report was **NOTED**.

### **ST. GEORGE'S DAY**

The report attached to the agenda was **NOTED**.

Councillor Soan stated he would like to add further entertainment on day and requested an increase from £3,000 to £4,700 to cover the additional costs. In response to a question, Councillor Soan explained he would formulate a written report about the additional cost and updated budget. It was suggested by a Councillor the report be submitted to the next Policy and Finance Committee for consideration.

**RECOMMENDED:** That a report outlining an increase of budget from £3,000 to £4,700 for St. George's Day be presented at Policy and Finance on 13<sup>th</sup> March 2023.

### **EID FESTIVAL**

The Assistant Town Clerk advised that save the dates would be issued shortly and that the event would take place the weekend prior to the Coronation weekend.

## **56. BLEED KITS PROJECT**

The report attached to the agenda was **NOTED**.

## **57. COVID 19 MEMORIAL INSTALLATION AT BECKETS PARK**

A Councillor raised there has been a delay due to the hold-up with the intellectual property of the Student's design however, approval for its use has been granted and quotations were being sourced. She continued that West Northamptonshire Council would project manage the build and physically assemble it at cost value and donate Officer time to the project.

A Councillor stated that the Staff at Northampton General Hospital had received the Freedom of the Borough and posed whether a plaque could be installed to highlight their work and dedication.

The Town Clerk advised that the Policy and Finance Committee would approve the costing. A Councillor added that once the costings had been finalized local businesses and partner would be contacted to request if they would like to contribute.

#### **58. FINDINGS OF THE DE MONTFORT UNIVERSITY COMMUNITY NEEDS ANALYSIS STUDY**

The Town Clerk explained that Professor Griggs had completed the Community Needs Analysis study and made recommendations to the Town Council.

The Town Clerk explained the methodology used to complete the study was through interviews with key stakeholder and those who worked with young people daily. A Councillor posed whether a conversation be held with the Youth Summit on the recommendations within the Community Needs Analysis. Another Councillor posed whether a discussion be held with other Parish Council that cover the former Northampton Borough Council and whether they could partner or develop a larger youth forum.

**RECOMMENDED:** That the Town Clerk present the report to the Youth Summit.

#### **59. ITEMS FOR CONSIDERATION FOR THE NEXT AGENDA**

A Councillor posed whether this Committee could look at the implementation of bicycle repair kits that could be installed across the Town, the kit includes a pump, stand and Allen keys. A Councillor stated this would be better suited for the Environmental Services Committee to review as they were discussing the Active Travel Plans. The Assistant Town Clerk explained the idea sounded great and could be used in tandem with the Women's Cycle Tour.

#### **60. TIME SENSITIVE GRANT APPLICATION**

An addendum to the Community Services Committee was tabled that included a Councillor Community Fund application for:

Semilong and Trinity Neighbourhood Forum – Urban Garden – **CCF170** – Councillor Marriott – Semilong Ward

A Councillor explained the Urban Garden was a project to be undertaken by the local community to improve a neglected green space and he wished to use the remainder of his fund to provide seed funding. A Councillor posed if the group required any further funding they may be applicable to Climate Change Grant via the Environmental Services Committee.

**AGREED:** That application CCF170 be approved and paid.

**MEETING CONCLUDED – 19:14**