



Northampton TOWN COUNCIL

Community Services Committee Meeting – 30th January 2023 – 18:00 hours

To: Members of the Community Services Committee:

Councillors Birch (Chair), Holland-Delamere (Deputy Chair), Ashraf, G Eales, T Eales, Fuchshuber, Hallam, Hibbert, Ismail, Lane, Marriott, and Soan

You are summoned to attend an Extraordinary meeting of Community Services Committee of Northampton Town Council to be held at 18.00 hours on Monday 30th January 2023 in the Town Council Committee Room at Northampton Guildhall

This committee meeting is open to the public and press to attend and those attending the meeting shall be informed that it is being recorded. Public participation is in accordance with the Town Council's public participation policy. Members of the public wishing to take part or ask a question of the committee are required to contact the Town Clerk in advance.

Cc'd electronically to all other councillors for information

Stuart Carter
Town Clerk
24th January 2023

Guildhall
Northampton
NN1 1DE

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
3. To authorise the Chair to sign the minutes of the last meeting held on 12th December 2022 and ask questions as to the progress of any items (p 3 – 7)
4. To receive a presentation demonstrating the timeline for the Market Square and wider projects in future years – Kevin Langley, Head of Major Projects and Regeneration – (Kevin has confirmed himself or a colleague will be in attendance).
5. The King's Coronation Event – discussion around the event
6. Consideration of additional Projects/Events for 2023
 - a) Electronic Music Festival, report attached – Cllr Michael Brown (p 9 – 10)
 - b) St Georges Day, report attached - Cllr Daniel Soan (p 11 – 15)
 - c) Ladies Cycle Tour – to be tabled
 - d) Windrush Day - 75 Year Celebration – to be tabled

7. Update on the bleed kits project – report attached (p 17 – 19)
8. To discuss the proposed increase in parking charges – report attached (p 21)
9. Items for consideration for the next agenda



Northampton TOWN COUNCIL

COMMUNITY SERVICES COMMITTEE

MINUTES OF THE COMMUNITY SERVICES COMMITTEE HELD ON 12TH DECEMBER 2022 AT 6PM
IN THE COMMITTEE ROOM OF NORTHAMPTON TOWN COUNCIL'S OFFICES IN THE GUILDHALL, NORTHAMPTON

PRESENT: Councillors Birch (Chair), Fuchshuber, Hibbert, Holland-Delamere and Soan

OFFICERS PRESENT: Mrs J Thorneycroft (Assistant Town Clerk), Mrs C Maclellan (Finance Officer) and Miss F Barford (Democratic Services Officer)

25. APOLOGIES FOR ABSENCE

Apologies were received from Mr S Carter (Town Clerk) and Councillors Ashraf, Hallam, Ismail, Lane and Marriott.

26. DECLARATIONS OF INTEREST

No declarations of interest were submitted.

27. TO AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE LAST MEETING HELD 5TH OCTOBER AND ASK QUESTIONS AS TO THE PROGRESS OF ANY ITEMS

RESOLVED: That the Chair was authorised to sign the minutes of the last meeting held on 5th October 2022 as a true and accurate record.

28. TO RECEIVE THE MINUTES FROM THE PREVIOUS GRANTS SUB-COMMITTEE MEETING HELD ON 28TH NOVEMBER 2022 FOR CONSIDERATION AND THEIR RECOMMENDATIONS.

RESOLVED: That the minutes of the Grants Sub-Committee of 28th November 2022 be adopted.

29. TO RECEIVE THE MINUTES OF EXTRAORDINARY GRANTS SUB-COMMITTEE HELD ON 10TH NOVEMBER 2022.

The minutes of the Extraordinary Grants Sub-Committee held on 10th November 2022 was provided for Councillors information. Councillor Birch explained that an extraordinary Grants Sub-Committee was held due to a high volume of time-sensitive applications for Christmas projects. It was highlighted to members that the Grants Sub-Committee recommended that CGF47 would be provided £3,000 for their Christmas Programme rather than £4,510 that had been requested on the application.

30. TO REVIEW GENERAL COMMUNITY GRANTS APPLICATION THAT HAD BEEN DEFERRED FOR FURTHER INFORMATION

- a) **Practical Matters CIC** – CGF39 – Cooking Classes - £4,900

Councillor Birch explained that application CGF39 had been reviewed at a previous Grants Sub-Committee meeting however, the members had some queries on where the classes would be held and the number of beneficiaries, therefore the application was deferred for further information. Moreover, Councillor Birch explained that the Town Clerk had contacted the applicant to request further information and this was included within the agenda. It was raised by a Councillor the additional information received had been beneficial. In response to a question, it was explained the organisation are a registered CIC and have annual accounts. It was suggested that a representative would attend one of their Zoom cooking classes.

RESOLVED: To approve application CGF39 for payment.

31. TO REVIEW TIME-SENSITIVE APPLICATION TO THE COUNCILLORS' COMMUNITY FUND

Northampton Association of Youth Clubs – CCF85 – NAYC Youth Development Project - £350 – Cllr Hallam – Parklands.

It was highlighted by a Councillor the great work that had been completed by the Northampton Association of Youth Clubs and that the Youth Development Project would have a beneficial impact on the Town.

RESOLVED: It was resolved that application CCF85 be approved and paid.

32. EVENTS AND PROJECTS

The Assistant Town Clerk provided an overview of the events completed in 2022 the events range from Northampton in Bloom, the Queen's Jubilee community celebrations, the Music Festival that was supported by the town council and a refugee welcome event which over 150 people had benefitted from. The Assistant Town Clerk continued that the Wall Games project had been greatly improved on compared to the same project last year and had facilitated youth workshops and a music event for all involved. A Councillor agreed that further work needs to be done to promote the Town Council to ensure residents are aware of all the events and activities that are performed by the council.

NOTED

33. FIREWORKS UPDATE

The Fireworks Event on the Racecourse took place on Saturday 5th November. It was a successful evening with many positive comments on social media and in person. Due to the wet weather, there were less crowds this year with an estimate of 12,000 people but enough people to feel like a busy, yet safe event. The firework display was exceptional and the warm-up acts built up the crescendo to the display really well. De-brief with Events Partners to take place on Thursday 8th Dec. Further evaluation and planning proposals to be circulated post meeting.

For full details of the event please see the firework report circulated with the meeting agenda.

A Councillor raised they thought the event had been well received and had heard positive comments.

Another Councillor raised how some people had commended West Northamptonshire Council on the event when it was organised by ourselves and recommended this was an area for Northampton Town Council to work on.

NOTED

34. Christmas Update

Circulated with the agenda was report on the Christmas events. The Assistant Town Clerk explained the Christmas Light Switch-on and the programme of events had been very successful with entertainment focused around the Market Square on the Saturdays leading up-to Christmas Day. It was raised by the Assistant Town Clerk that the Event team were considering the options for next year's event and the implications of the Market Square being closed shortly for major refurbishment. A Councillor welcomed the prospect of hosting some events in town council wards as some constituents do not come into the town centre for example entertainment/activities at Weston Favell.

NOTED

35. COMMUNITY SERVICES COMMITTEE – BUDGET PRINCIPLES FOR 2023/24

The Chair summarised the events budget documents (accurate to date) and proposed changes that had been circulated as part of the meeting pack.

In response to a question in regards to an increase in the budget for Diwali, it was explained that the increase in support cost will bring the financial support cost in line with other flagship events such as Northampton Carnival and EID.

The Assistant Town Clerk explained the Christmas Budget had increased for costs of replacing some light fittings that were beyond repair and the technology used previously for the Switch-on is no longer be repairable through replacement parts. A Councillor suggested that some of the Christmas lights could be hired to ensure a new and fresh feel.

In response to a question, the Finance officer explained that if the budget remains on the trajectory we would be under budget by £45,000. A Councillor posed that if the budget were to be increased it would be for capital investment to improve the Christmas Decorations.

A Councillor praised the Events team for their choice of lighting that had provided some extra sparkle to the trees across the Town. The Assistant Town Clerk explained that some income was expected to come in from Northampton BID and Far Cotton & Delapre Community Council.

The Queens Platinum Jubilee budget code would be amended to the King's Coronation. A Councillor raised whether £10,000 be sufficient as it was once in a lifetime event. It was posed whether a street party could take place on Guildhall Road and communication with the Museum and Theatres were already in place.

RESOLVED: It was resolved that the Queen's Platinum Jubilee budget code would be amended to King's Coronation and the budget increased to £15,000.

In response to a question posed, the Assistant Town Clerk explained that no van had been hired previously and that the Event and Project Officers utilised their personal vehicles to transport equipment to and off-site.

The third part of the grant received from West Northamptonshire Council and the remainder would be facilitated by the precept. The Finance Officer explained that discussions would need to be held on budget.

In response to a question, the Chair explained additional events would be considered in a meeting held in late January 2023 in order to provide enough time for discussion. A Councillor posed that one-off events could be funded via the General Community Grants to enable a springboard for new events in the Town. The Chair explained that larger events that have been requested to be proposed at the Community Services Committee and that applicants provide a pitch to the committee to gain further understanding. A Councillor raised that some events could be held outside of the Town centre and in individual wards.

The following budget amendments were **RECOMMENDED** to the Policy and Finance Committee :

- Code TBC £5000 income from the Fireworks event. This year was the first NTC had control of the income from the fireworks event, which generates currently about £5,000 in income.

- 4140 Advertising and Marketing – As mentioned previously £10,000 reallocated from the general marketing budget.
- 4500 Diwali increase of £5,000 to £10,000 in line with other community events
- 4501 Christmas increase of £14,000 to £200,000. This budget encapsulates all of Christmas from the lights' maintenance, install, electricity etc, to the events, acts, trees etc.
- 4502 Fireworks – Increase of £10,000 offset by reduction in General events
- 4503 Bands in the Park – increase of £1,000 to represent costs this year
- 4510 General Events reduction of £59,000 to offset the majority of the other increase as explained previously.
- 4513 Northampton Carnival – Increase of £10,000 to £20,000 to support this major Northampton event. This was overspent in the current financial year with increased costs in security, traffic management etc.
- 4515 Pride, increase of £2,000 to £4,000. Pride is a large event and the committee that the Council plays a bigger role in it with the provision of a film/and or event to help mark the occasion.
- 4516 Queens Platinum Jubilee to be renamed King's Coronation and £5,000 added to the budget to make it £15,000. The committee want to hold an event to mark this and tie it in with the Council's second birthday.
- 4517 Remembrance Day, increase of £5,000 to £10,000 to cover increase costs in logistics, traffic management etc.
- 4521 Van Hire – New budget of £2,000 to assist staff in facilitating events where often there is large equipment that needs to be transported.
- New code TBC Virtual Heritage Tour – £7,000. The committee have agreed to support officers in the development of a heritage tour in the town to enhance the experience of visiting the town for visitors and residents.
- New Code TBC Ukraine Art Exhibition - £5,000. The council have been approached by local Ukrainians about putting on an art exhibition of work done by Ukrainians during the war. The museum is keen to work with the town council on this but we would need to meet the cost of mounts, labels etc. This would also strengthen links between Northampton and the Ukrainian community.

36. EVENT MANAGEMENT SERVICES CONTRACT

The Assistant Town Clerk explained that the current event management services contract with Stage Right Productions Ltd had been transferred from the former Northampton Borough Council to Northampton Town Council and will cease in April 2023. A report explaining the options to renew this contract were circulated with the meeting agenda and were considered. A Councillor agreed it would make sense to utilise the same Event Management Services contractor to enable collaboration between the two organisations especially as many events are held on West Northamptonshire Council's land. A Councillor explained that the two organisations would need to engage with one another to ensure the proposed contract was acceptable to both parties. In response to a question, the Assistant Town Clerk explained that a representative of Northampton Town Council would be included at every step of the decision-making process.

RESOLVED: It was agreed by Committee members that the Event Management Services contract be procured in partnership with West Northamptonshire Council.

37. COVID 19 MEMORIAL INSTALLATION AT BECKETS PARK

Councillor Birch explained that David Smith & Associates, who were Civil and Structural engineers would complete the plans and drawings pro-bono, whilst West Northamptonshire Council would undertake the construction of the memorial and their officers would manage the build at cost value. In addition, Councillor Birch highlighted that discussions were required regarding the copyright of the drawings and the Inter-Faith Forum have stated that this would be a great benefit to their practice.

In response to a question posed by the Finance Officer, Councillor Birch explained that West Northamptonshire Council would submit their final costings for the build. The Finance Officer explained that some funds from this financial year could be carried forward to ensure adequate funds to cover the cost. The Chair stated she had submitted the Council's plans to the Government's Commission on Commemorating COVID-19.

NOTED

38. COMMUNITY NEEDS ANALYSIS

The Town Clerk provided a written update from Professor Griggs who was collating the report that would be completed and presented in the new year. The report focused on young people and Northampton and would hopefully give an insight on how the town council could engage, and do on behalf of them.

NOTED

39. UKRAINIAN ART EXHIBITION

Councillor Birch explained she had been approached by Golden Time Talent in relation to hosting a Ukrainian Art Exhibition that include audio and visuals pieces alongside traditional pieces of art, the Northampton Museum had agreed to host the exhibition in June to enable plenty of time for preparation.

A budget had been recommended as part of the Community Services Committee to meet any costs for this.

NOTED

40. ITEMS FOR CONSIDERATION FOR THE NEXT AGENDA

A Councillor requested an update be provided in relation to Bleed Kits at next Community Services Committee meeting to provide update on the logistics and any potential training. Another Councillor requested that General Community Grants Fund be discussed pertaining to applicant's requirement to complete a business plan and address the committee.

MEETING CONCLUDED: 19:55pm

Electronic Music Festival Proposal

Management Group: Cllr Michael Brown and committee.

Brief:

Northamptonshire has a very important place within the history and heritage of the UK Electronic Music Scene. It has been the birthplace of huge Global Event Brands such as Dreamscape and Godskitchen, as well as the founding county to huge dance music record labels such as Tidy Trax.

Many international acts from across the electronic music styles have originated from Northamptonshire, such as The Tidy Boys, Phat Controller, Dougal, Gammer, James Hype, Slowthai and many others.

Northamptonshire has historically been very poor in creating outlets for new talents to be nurtured, shine and supported in this field. Whilst many local authorities provide outlets for music such as traditional bands and instruments, electronic music producers and artists get very little support, despite the huge historical importance of the area to the many genres within the electronic music scene.

Places like London, Bristol, Brighton, Manchester and Birmingham embrace their cultural and musical heritage in these areas whereas a major town like Northampton has not given it the same level of attention, and the opportunities for new artists to flourish are rare. There are many people across the Town and the County, often from disadvantaged background, who have lots of musical talent within the electronic scene, either DJing or producing new music in their bedrooms, who often struggle to find an outlet in the local area.

I am therefore proposing that we create a new event, run by volunteers in the local area, that focuses on the local heritage within electronic music, as well as encourages local talent to flourish with an annual focal point for the electronic music scene.

A one-day, family-friendly music event on a public space from 11am-11pm, such as Becketts Park with a single stage for music performances throughout the day, with a headline act in the evening and accompanying light show.

There can be stalls from local music community groups, along with DJ and music lessons around the site for local young and old people alike who want to try and learn something new and creative. There can be stalls for refreshments, food and drink, and the local night-time economy businesses can then provide evening entertainment as part of the event for adults who wish to move somewhere after the event.

We can use the event to celebrate the local people who have been successful within the music and encourage others to follow in their footsteps and maybe, start a journey of music learning for some of the more curious local people.

Proposed Budget Example (based on this year's event suppliers)

Supplier	Description	Value	
Stage Right	Stage, Sound, Lighting, Crew and Transport	£	6,955.00
Arena	Fencing	£	3,800.00
NS UK	Security	£	4,980.50
RTC Medical	x1 CQC Am & Crew + x8 First Aiders	£	2,560.00
JB Events Facilities	Portaloos - x22 Single and x2 Disabled, Delivery & Collection	£	1,820.00
Stage Right	Lost Kids & Platform	£	370.00
Chelsea Hire	Stallholders: 12m x 30m Marquee, 10x picnic benches, first aid marquee, stage marquee, 14 - 6 x 2'6 trestle tables, 28 folding samsonite chairs	£	2,522.00
Headliner Acts	2 x main Headlining Acts for finale, potentially Gammer, Nicky Blackmarket	£	TBC
Total		£	23,007

NB: The management group are also looking to source external funding, or match funding for the event to help get it established.

Income:

£250-£400 from Food Vendors per stall depending on size of stall

Northampton Town Council

Community Services Committee
Monday 30th January 2023

Report Title

St George's Day 2023 - Sunday 23rd April 2023

Prepared by

Cllr Daniel Soan

Proposal

That Northampton Town Council officially marks and celebrates St George's Day on Sunday 23rd April 2023.

Background

St George is the patron saint of England and St George's day is celebrated on 23rd April each year. Although the feast day was celebrated in England from Tudor times it was promoted by The Royal Society of St George from its foundation in 1894. In recent year there have been several campaigns to make St George's day a national holiday.

St George is one of 4 patron saints whose feast days are celebrated across the United Kingdom, they are; St Andrew (Scotland), St David (Wales), St George (England) and St Patrick (Northern Ireland).

There will be celebrations in villages, towns and cities across England on 23rd April to mark the feast day.

St George's Day Trail

14th April 2023 - 27th April 2023

A trail of A3 boards displayed around Northampton Town Centre in the week running up to Sunday 23rd April detailing the works or achievements for famous English writers, poets, singers, actors, sports people etc.

Some suggestions of notable persons to feature in the trail are:

William Shakespeare, English Playwright*
Edward Elgar, English Composer
Dame Vera Lynn, English Singer
Jane Austen, English Writer
Sir Lewis Hamilton, English Formula 1 Driver
Dame Jessica Ennis-Hill, English Track and Field Athlete
Simon Armitage, English Poet (Poet Laurette)**

* William Shakespeare was born on 23rd April. It was also the date of his death.

** The first poet laureate was John Dryden who was born in Northamptonshire.

It is proposed that there are 10 boards in the trail in total.

Flag Raising

23rd April 2023

A short ceremony to be held outside The Guildhall on the morning of Sunday 23rd April 2023. The Mayor or Deputy to be invited to make a short speech prior to raising the St George's Cross (flag of England).

Street Entertainment

Punch & Judy

A traditional Punch & Judy show, location to be decided, to run a number of short performances during the day.

Morris Dancers

Traditional Morris Dancers, location to be decided, to run a number of short performances during the day.

Balloon Artist

A medical knight themed balloon artist to make balloon models for children around the Town Centre during the day.

What's on elsewhere?

Salisbury City Council (2022) - Street Performers, Street Food, Live Music, Face Painting.

Luton Borough Council (2022) - Live Music, Puppet Shows, Crafts, Rides.

Hinckley & Bosworth Borough Council (2022) - Live Music, Puppet Shows, Street Performers.

Stone Town Council (2022) - Parade, Fancy Dress Competition, Street Performers.

Publicity

It is proposed that the events will be publicised in the following ways:

Press Release - to all local media outlets.

Social Media - via all NTC social media channels.

Posters - to be distributed around the Town Centre (shop windows etc.)

Leaflets - to be distributed around the Town Centre (counters at information points, libraries etc.)

Banners - four to be located on key routes into the Town Centre.

Resources

Officer Time

Event	Date	Activity	Duration
Preparation	Up to dates below	Arrange design/printing/distribution of publicity materials and trail boards. Book street performers and agree locations. Seek permissions (if required). Book opening of The Guildhall for flag raising. Organise flag etc with WNC.	15 hours

Publicity Banners	Monday 3rd April	Fix publicity banners to agreed locations.	2 hours
St George's Day Trail	Friday 14th April 2023	Fix display boards to agreed locations.	2 hours
Flag Raising	Sunday 23rd April 2023	Ensure that planned activity is managed and runs successfully.	2 hours
Street Entertainers	Sunday 23rd April 2023	Ensure that planned activity is managed and runs successfully.	4 hours
St George's Day Trail	Monday 24th April 2023	Remove display boards from agreed locations.	2 hours
Publicity Banners	Monday 24th April 2023	Remove publicity banners from agreed locations.	2 hours

Printing

Item	Qty	Description
Posters (A3)	50	Publicity
Leaflets (A5)	2000	Publicity
A3 Corex Boards	10	Trail Boards
Vinyl Banners (Size TBD)	4	Publicity Banners

Dependencies/Risks

We need...	So we will...	Or Else...	If that happens...
The Guildhall can be opened for the flag raising.	NTC to book opening with WNC.	No access to NTC offices/Mayor's Parlour.	Make alternative arrangements that do not require access to the building.
The flag and flag pole to be available. This requires a member of WNC facilities staff.	NTC to arrange with WNC.	We cannot carry out the flag raising.	Carry out a similar event featuring a speech by the Mayor and displaying of the flag elsewhere.
Permission to display banners/ trail boards.	NTC to arrange with WNC. <i>Highways? Environment?</i>	We cannot display the banners or boards in the public realm.	Seek alternative locations i.e. shop windows. <i>In partnership with the BID?</i>
Permission for the street performers.	NTC to arrange with WNC.	Performers cannot perform in public realm.	Seek alternative location i.e. The Guildhall Courtyard.
Street Performers available to meet our requirements	NTC to book Street Performers ASAP.	No street entertainment.	Seek alternative entertainment.

Costs

An estimate of costs is provided in Appendix A.

Appendix A

St George's Day

Sunday 23rd April 2023

St George's Day Trail		<i>Boards around the town centre displaying quotes and information about prominent English poets, writers, singers, sports people etc.</i>
Description	Budget Amount	
Printed Boards	£50	
Sundries	£10	<i>Cable ties etc</i>
Total	£60	

Publicity		
4 x 1m x 2m Banners	£175	<i>"Happy St George's Day from Northampton Town Council" banners/signage at entrances to Town Centre.</i>
Posters (A3) x 50	£53	
Leaflets (A5) x 2000	£70	
Sundries	£10	<i>Cable ties etc</i>
Total	£308	

Flag Raising		<i>Flag raising by The Mayor of Northampton outside The Guildhall.</i>
Opening of The Guildhall	£400	<i>2 x 2hrs of maximum room hire fee for estimation purposes.</i>

Street Entertainment		<i>St George's Day themed entertainment around the Town Centre.</i>
Punch & Judy	£700	
Morris Dancers	£700	
Balloon Artist	£700	
Total	£2,100	

Event Total (Estimate)	£2,868
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Bleed Kits Report – Jan 2023

Purpose of report: To update on the progress of the project and seek the committee's approval on the locations/premises where permissions have been granted and agreed.

Recommended: That the committee agrees to the locations/premises where permissions have been granted and agreed. To advise Events and Projects Officers of any queries or suggestions on pending locations/premises and possible contacts.

Equipment Order Update

x3 Bleed Kit Cabinets have been ordered and have been delivered to OffThe Streets along with the x11 Bleed Kits.

CABINETS

Walkaround – 12th Jan 2023

Event & Project Officers, Cllr Soan, Cllr Holland-Delamere and Northants Police Officers conducted a walkaround of the three identified locations for the Bleed Kit Cabinets: Train Station, Grafton Street area and the Bouverie Estate.

During this, the Police highlighted the importance of considering lighting, CCTV, building and street furniture in locations that could attract unwanted activity when the cabinets are in situ.

After an in-depth consultation with Northants Police on the specific sites within these locations it was decided that the following were appropriate and met the criteria:

1. Wellingborough Rd – Nr Bouverie Estate: 'Beds & Floor' - Side of a shop unit (see table below)

Elizabeth Walk was considered as a location being an area of high risk however due to the potentially poor lighting and hidden location it was decided that the cabinet would be more visible and easily accessible on Wellingborough Road covering a wider area.

2. Grafton Street Area – Junction of St Andrew's Rd: 'Super Sausage Café' - Side of premises (see table below)

After a review of the potential buildings and premises across the Grafton Street Industrial estate and along Grafton Street itself, no suitable location was obvious that had both good enough lighting and in view of CCTV.

Due to the importance for good enough lighting, accessibility and CCTV coverage, the Super Sausage Café was identified as a preferable site due to its close proximity to the Grafton Street area including Victoria Park and its prominence; covering a wider area with clear visibility to both traffic and pedestrians in need.

3. Northampton Train Station: Side of building on external wall next to main entrance on the pathway to the car park (see table below)

This location was chosen due to the volume of public that pass through the area and premises as well as its prominence as a well-known landmark within the town in which the Police Officers were in full agreement. The external wall was identified as the best location mainly due to its clear coverage by CCTV and visibility.

All three premises have been contacted to request permissions for installation and informed of the process/maintenance. Confirmation of permissions pending.

KITS

Taking into consideration the statistics and data shared by Northants Police in specific NTC wards, cross referencing the OTS map of current kit locations and referring to statistics and information shared by partners and ward councillors as detailed in 19/09/22 Community Services Committee Bleed Kit Report, the following areas were considered key:

Talavera, Rectory Farm, Riverside, Boothville, St James, Eastfield, Semilong and Castle/Abington

Permissions from business owners and venues are in progress after specific locations were finalised within the above wards to ensure kits are distributed evenly across the Town Council wards and in areas that demonstrate a high volume of knife crime.

See below table highlighting these locations and current progress.

Bleed Kit Type	Location	Ward	Permission granted?
Cabinet	Nr Bouverie Estate*	Castle/Abington	Wellingborough Road, Beds & Floor Shop, Side of External Wall next to Pepes Piri Piri. Permission from shop owner granted. LHJ to obtain permission from landlord. Abbey Ross have asked permission from the Freeholder. Permissions Pending
Cabinet	Grafton Street / St Andrew's Road	Castle/ Semilong	Super Sausage – right side of the building. JH to obtain premises permission from WNC Assets. JH emailed Manager for business permission. Permissions Pending
Cabinet	Train station	Castle	LHJ contacted for agreement/permission after location found. External wall, right side of building main entrance. Permissions Pending
Kit	Weston Favell Shopping Centre	Brookside	Yes – WNC recommended LHJ emailed Manager for permission. Permissions agreed
Kit	They Quays Pub, Billing Aquadrome	Riverside	Yes – LHJ called Manager Permissions agreed Process pending – in communication with OTS.

Kit	Riverside Retail Park, McDonalds** New location needed	Riverside	JH spoke to Deputy Manager - knew of OTS. JH emailed Manager. ALREADY IN THE PLANNING THROUGH OTS – NEW LOCATION NEEDED – CONSULTING WITH PARTNERS & CLLRS.
Kit	Northampton College*** Booth Lane or Arbours / Eastfield Park	Boothville	JH has emailed college to see if anywhere nearby. Suggestion to locate on student routes to and from college Locations Pending
Kit	Broadmead Community Church	Eastfield	LHJ emailed Cllr Holland Delamere contacting Rev No reply
Kit	Rectory Farm Shops: Coop	Rectory Farm	Cllr Holland Delamere has contacted Manager of Coop Permissions Pending
Kit	Coop, Semilong	Semilong	LHJ rang Manager No answer
Kit	Pizza Hut Shops/Venues on St James Rd/Weedon Rd	St James	JH to contact business owners – Identified Pizza Hut as preferred location due to opening hours – JH to contact Manager. Locations Pending
Kit	The Cordwainer, Dychurch Lane	Castle	JH spoke to and emailed Manager – they have liaised with OTS previously via Pub Watch. Permissions Pending
Kit	TBC	Talavera	TBC

*Wellingborough Rd instead of Bouverie Estate location itself as safer in emergency due to CCTV coverage, visibility, lighting and accessibility.

** OTS have since agreed a kit at this site as part of wider campaign with McDonalds across the county.

***Already in situ at Northampton College: Booth Lane College – 2 x kits onsite. (NB: Lower Mounts College - 1 x kit) *Not yet on OTS map - have notified college to contact OTS to get sites added.*

Northampton Town Council
Community Services Committee

WNC Budget Consultation including proposed parking charges – report of Town Clerk

Purpose of report: To seek the committee's view on the WNC budget consultation with a specific focus on the proposal to increase parking charges in Northampton town centre

Recommended: (i) That the committee considers a formal response to the consultation
(ii) That the committee instruct officers on whether to make specific comment on the proposed parking charges increase

At the recent Town Council meeting the proposed increase in parking charges were highlighted to members. This proposal was included in the budget consultation being undertaken by WNC.

Some members expressed concern about that proposal to increase parking charges in the town centre given the economic climate and the fact that this would further put pressure on the retail sector. It was agreed that given the timeframe, the Community Services Committee be asked to look at this consultation and make comment on the parking charges.

It is understood that the key points regarding town centre parking are as follows:

- 10% increase on the hourly rate with a day ticket being £8.80
- Removal of the 2 hours free parking on a Saturday
- Removal of free parking on the Sunday with a flat fee of £2.20 introduced.

It is understood that the proposal to introduce a parking charge at the Racecourse will not be pursued at the present time.

The budget consultation as a whole can be found at
<https://westnorthants.citizenspace.com/cet/budget-2023-24/>.

The committee are asked to consider the proposed parking charges, especially pertinent for the committee which has responsibility for events, for which parking is a factor.

The deadline for responses is Tuesday 31 January. Councillors are obviously welcome to comment on behalf of themselves.