



## Community Services Committee Meeting – 5<sup>th</sup> October 2022 – 18:00 hours

### To: Members of the Community Services Committee:

Councillors Birch (Chair), Holland-Delamere (Deputy Chair), Ashraf, G Eales, T Eales, Fuchshuber, Hallam, Hibbert, Ismail, Lane, Marriott, and Soan

**You are summoned to attend the meeting of Community Services Committee of Northampton Town Council to be held at 18.00 hours on Wednesday 5<sup>th</sup> October 2022 in the Town Council Committee Room at Northampton Guildhall**

This committee meeting is open to the public and press to attend and those attending the meeting shall be informed that it is being recorded. Public participation is in accordance with the Town Council's public participation policy. Members of the public wishing to take part or ask a question of the committee are required to contact the Town Clerk in advance.

Cc'd electronically to all other councillors for information

Stuart Carter  
Town Clerk  
29<sup>th</sup> September 2022

Guildhall  
Northampton  
NN1 1DE

### A G E N D A

1. Apologies for Absence
2. Declarations of Interest
3. To authorise the Chair to sign the minutes of the last meeting held [13<sup>th</sup> June 2022](#) and ask questions as to the progress of any items (not attached, circulated with Council agenda for 5<sup>th</sup> September 2022)
4. To receive the minutes of from the last Grants Sub-Committee meeting held 29<sup>th</sup> September 2022 for consideration of their recommendations – (p 3 – p 5)
5. Events and Projects  
report attached (p 7 – p 12)

- 6. Christmas Update**  
report attached (p 13 – p 15)
- 7. Events budget – spend to date**  
report attached (p 17)
- 8. Bleed kits**  
report attached (p 19– p 24)
- 9. COVID 19 Memorial Installation at Becketts Park**  
Cllr Birch to give a verbal update
- 10. Community Needs Analysis**  
Town Clerk to give a verbal update
- 11. Ukrainian Art Exhibition**  
Cllr Birch to give verbal update
- 12. Virtual History walk of Northampton Town Centre Buildings**  
report attached (p 25)
- 13. Items for consideration for the next agenda**

## GRANTS SUB-COMMITTEE – 29 SEPTEMBER 2022

### MINUTES OF THE GRANTS SUB-COMMITTEE MEETING HELD AT NOON ON 29 SEPTEMBER 2022 IN THE COMMITTEE ROOM OF NORTHAMPTON TOWN COUNCIL OFFICES, THE GUILDHALL

**PRESENT:** Councillor Birch (Chair), Ashraf, Holland-Delamere

**OFFICERS PRESENT:** Mr S Carter (Town Clerk)

**ALSO PRESENT:** Mr M Steers from NLive Radio

#### 21. APOLOGIES

Apologies were submitted by Councillors Hibbert and Lane.

#### 22. MINUTES OF THE LAST MEETING

The minutes of the last meeting held 8<sup>th</sup> August 2022 were circulated with the agenda.

**RESOLVED:** That the minutes be approved and that the Chair be authorised to sign them.

#### 23. DECLARATIONS OF INTEREST

Cllr Holland-Delamere declared a non-pecuniary interest in Minute 27 grant application b as he was supporting it and it would be allocated from his grant fund.

Cllr Birch declared a non-pecuniary interest in Minute 27 grants h and i as she was supporting them and they would be allocated from her grant fund.

Cllr Ashraf declared a non-pecuniary interest in Minute 27 grant applications c and d as she was supporting them and they would be allocated from her grant fund.

#### 24. GRANTS BUDGET UPDATE

The Town Clerk explained that the Community Grant Fund had issued £53,000 worth of grants this financial year (2022-23), meaning that within the general grants budget there was approximately £47,000 remaining.

25. It was **RESOLVED** to alter the agenda order and deal with the application from NLive Radio as Mr Steers was present.

#### 26. APPLICATION TO GENERAL GRANTS FUND – NLIVE RADIO APPLICATION

CGF38 – NLive Radio Christmas – £3,000

Mr Steers introduced the application. He explained that the funding would be spent on obtaining a FM license for two weeks which would broadcast NLive both online (as it does usually) but also on FM. The BiD who had committed some funding would work with businesses to get them playing the station in their shops.

He went onto explain that the project would help showcase Northampton, and provide a platform to encourage people to shop local, this was even more vital as we continued to come out of the Covid Pandemic which still had an impact las Christmas. In addition to the Christmas music the station will have adverts and messages to promote local businesses and community organisations, this can include promos, thank you messages or well-wishing messages. Other stations will include adverts for shopping in other destinations, whereas this would be exclusively Northampton.

Mr Steers emphasised that this year with the Town Council's grant there would be great they could include more messages from Community Groups across the town to promote them and their events and activities. Councillors were keen to ensure that if funded this would be a crucial element. The ability for community groups to get their message out, advertise their events would be a big positive. In addition, the Town Council could advertise some of their Christmas programme.

**RECOMMENDED:** That a grant of £3,000 be awarded to NLive radio.

Mr Steers was thanked for attending and left the meeting.

## 27. APPLICATIONS TO THE COUNCILLOR COMMUNITY FUND

- a) **Northampton BBOB RFC** – CCF86 – Season Ready - £1,500 – Councillor Marriott – Semilong

**RECOMMENDED:** That this application be approved.

- b) **Shine Development CIC** – CCF87 – Food Bank - £500 – Councillor Holland-Delamere – Rectory Farm

**RECOMMENDED:** That this application be approved.

- c) **Northampton Moldovan Association** - CCF88 – Moldovan Association Health and Wellbeing Event - £1,124 – Councillor Ashraf – St James

**RECOMMENDED:** That this application be approved.

- d) **United African Association** – CCF89 - African Community Support - £1,000 – Councillor Ashraf – St James

It was noted that the United African Association had already been allocated 2 cllr grants in the past 18 months.

**RECOMMENDED:** That this application be approved.

- e) **The County Toy Library** – CCF90 - Support for the Most in Need: Children and Young People with Additional Needs and Low Income Families - £1,440 – Councillor T Eales – Kings Heath

**RECOMMENDED:** That this application be approved.

- f) **Martial Arts Academy** – CCF91 - Activities Programme - £600 – Councillor Meredith and Fuchshuber – Talavera

**RECOMMENDED:** That this application be approved.

- g) **Southfields Allotments** – CCF92 - Sundries and Parking Area - £1000 - Councillor Meredith and Fuchshuber – Talavera

This application was withdrawn.

- h) **Ukrainian Welcome event** – CCF93 – Food for Ukrainian Independence Day - £500 – Councillor Birch and Marriott – Trinity and Semilong

**RECOMMENDED:** That this application be approved.

- i) **Primrose Garden Group** – CCF94 – Primrose Garden - £370 – Councillor Birch – Trinity

**RECOMMENDED:** That this application be approved.

- j) **Wallgames** – CCF95 – Royal Mural to be produced by Wallgames artists to commemorate HM Queen Elizabeth II and to be sited on the Derngate hoardings - £1,720 – Cllr Choudary - Brookside

**RECOMMENDED:** That this application be approved.

## 28. APPLICATIONS TO THE GENERAL GRANTS FUND

- a) **[Northampton Town Centre \(BiD\)](#)** – CGF34 – Easter Animal Paradise Brick Trail – £7,500

The Sub-Committee members gave this application a lot of consideration. It was noted that the £7,500 was a considerable amount of the remaining budget and that the BiD had already been awarded £5,000 for their 1960s event. In addition, it was commented that in the committee's opinion this application had more commercial benefits than community, and the grants were supposed to have a community benefit. It was

noted that the Town Council are keen to work further with the BiD and that going forward it could be a collaborative effort. It was also commented that the Town Council receive no income from businesses via business rates.

**RECOMMENDED:** That this application be declined

b) Action for Asperger's – CGF35 – Asperger's and Autism Counselling - £4,000

It was commented that there was not much information on how many people in Northampton would be supported with this.

**RECOMMENDED:** That this application be declined.

c) [Kids Active Theatre Company](#) - CGF37- Room 46: The Musical - £2684

It was noted that this project seemed to be based in Wellingborough and that it was lacking detail on how it would benefit young people in Northampton.

**RECOMMENDED:** That this application be declined.

d) [NLive Radio](#) - CGF38 – NLive Radio Christmas - £3,000

See minute 25.

e) [Practical Matters](#) – CGF39 – Cooking Classes - £4,900

Members commented that his project seemed to have many positives however it lacked detail on how they would get referrals. There was also confusion over the various elements, with some being online but others being in person.

**RECOMMENDED:** That this application be deferred for clarity and further information.

f) [TSRP Limited](#) – CGF40 – Town Takeover – £2,500

Noted that this was a limited company and therefore did not meet the criteria.

g) [Mount Moriah](#) CIC – CGF41 - £5,000

The application was lacking information and there was concern that the CIC website did not give any information on other projects.

**RECOMMENDED:** That this application be declined.

There being no further business the meeting ended at 13.7 hours

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Please see below an update of the projects and events the town council events team have managed and supported throughout 2022.

Date	Project/Event	Summary
April to September	Bands in the Park	Throughout the Spring and Summer, a variety of music provided by local bands on a Sunday afternoon was enjoyed by many visitors to the bandstand at Abington Park. Considerations for next year will be managing the chairs for band members (currently the WNC park rangers help out), possibly extending the season and linking with other local events.
7 <sup>th</sup> May	EID	The first EID festival was enjoyed by many at the Racecourse, following a feedback meeting held on 19 <sup>th</sup> May it was agreed the EID Management Group (EMG) would like to hold an annual EID event and would very much appreciate the support of the NTC events team in making this happen. The EMG are looking to organise their planning meeting for next year's event very soon.
29 <sup>th</sup> May	Oak Apple Day	A Civic event held at All Saints Church managed by the Civic and Mayoralty Officer with logistical assistance from the events/projects officers.
3 <sup>rd</sup> to 5 <sup>th</sup> June	Beer Festival	Showtime Events delivered the beer festival which was supported by NTC through hire of a stage and arrangements and funding for waste collections throughout the 3-day event.
May to October	Northampton in Bloom	An ongoing project introducing colour and vibrancy across the whole town council area. Many new floral locations were added to this successful scheme in 2022. Links with the local community through the introduction of Bloom grants and regular communication has been established. It is hoped through the Northampton in Bloom working group NTC will be in a position to enter RHS Britain in Bloom competition in 2024. A small thank you event is planned for the five local groups that entered East Midlands in Bloom "It's Your Neighbourhood" this year.
5 <sup>th</sup> June	Queens Platinum Jubilee Tea Party	As per agreement at the Community Services Committee held on 8 <sup>th</sup> December 2021 a successful event to celebrate the Queen's Platinum Jubilee was organised by NTC – it was attended by over 160 invited guests from the community, entertainment, room decoration and an afternoon tea were provided in the Great Hall at the Guildhall.

11 <sup>th</sup> June	Northampton Carnival	The Northampton Carnival Arts & Cultural Arts (NCCA) deliver the annual Northampton Carnival. NTC provided through the events agreement and additional funds agreed through this committee funding covered supply of first aid cover, traffic management, security and safety stewards, provision of onsite toilet facilities and waste management.
19 <sup>th</sup> June	Music Festival	Funding for the following ancillary items was agreed with the event organiser, first aid, security, stage equipment and waste management. NTC also awarded a Community General Grant of £5,000 which provided additional staging and event promotion for this popular free community event.
25 <sup>th</sup> June	Armed Forces Day	A military event led by the Armed Forces and the Royal British Legion. NTC provided funding for the stage platforms, PA and security.
26 <sup>th</sup> June	Pride Event	A successful event held in partnership with WNC and the LGBTQ Forum. Funding of £2,000 from NTC enabled sponsorship of a Gold Package (brand/logo on the website's event promotions plus a link to NTC website, main stage banner placement at the main event, a presence in the town centre parade and brand/logo on social media promotions and mentions in posts via social media accounts.
1 <sup>st</sup> to 3 <sup>rd</sup> June	Town Festival	The Town Show is held as a commercial event run by Showtime Events. Showtime took over delivering this event from NBC – this used to be the old balloon festival. NTC supported this event with funding for waste collection, litter pickers and staging/pa systems. NTC staff and Councillors together with members from the Climate Change Forum hosted a marquee provided by Showtime events to promote town council events, activities and services.
28 <sup>th</sup> to 31 <sup>st</sup> July	TwinFest	A three-day musical celebration bringing together bands and artists from Northampton's twin towns of Marlburg and Poitiers. NTC supported this event through its social media and website channels.
September	Poetry Project - James McInerney	As per agreement at the Community Services Committee held in December 2021 the town council has started a project that will see empowering and motivational message on

		display in public areas to promote wellbeing and raise awareness of mental health issues. Large banners promoting Northampton in Bloom combining poetry messages are currently on display on the Market Square. Further developments of this project will include motivational window stickers which will be displayed in business and shop premises in the town centre and an introduction of wellness walks at Abington Park.
23 <sup>rd</sup> August	Summer Tea Party for the Afghan Refugee Community	As per agreement at the Community Services Committee held on 8 <sup>th</sup> December 2021 NTC worked with WNC to provide a private tea party family event for the Afghan refugee community with catering, children's games and activities, musical performances plus display vehicles. (150 invitees + staff)
26 <sup>th</sup> to 28 <sup>th</sup> Aug	Party in the Park	Party in the Park is a commercial event introduced by Showtime Events in 2021. NTC supported funding for this event for waste collection, litter pickers and staging/pa systems. NTC staff and Councillors together with the Climate Change Forum hosted a marquee provided by Showtime events to promote events, activities and services.
26 <sup>th</sup> to 28 <sup>th</sup> Aug	Wall Games Project	The Wall Games Art Association applied for funding through the NTC Community Grants Scheme to organise the annual Wall Games Art event. Youth workshops aimed to engage youngsters were organised as part of the event. A music event held at the Roadmender was the finale of the event. This project whilst successful and well received by the public absorbed a lot of officer time in supporting the scheme, this implication must be considered carefully if future funding applications are received.
11 <sup>th</sup> September	The Proclamation of the new Sovereign	A necessary event held as part of the Operation London Bridge plan – organisational requirements for the event were invitations to the appropriate guests, supply of a wind band, a PA system, and refreshments which were served in the Mayors Parlour.
18 <sup>th</sup> September	Heritage Open Day	As part of the national open heritage weekends the Guildhall was due to open for tours on Sunday 18 <sup>th</sup> September, NTC had planned to work with the facilities team to supplement the event. Unfortunately, the event was due to be held within the national mourning period for the Queen and had to be cancelled. Plans to open the Mayor's Parlour and Mayor's corridor, meet the Mayor and Freeman of Northampton, opportunities to learn about the Civic traditions of Northampton and dress up as the Mayor in the Mayoral robes

		are on hold until next year.
20 <sup>th</sup> September	Building Stones Walk	Cllr Bob Purser led a building stones walk attended by 5 people the tour highlighted the many variations of geological stonework in the town centre area – Cllr Purser introduced the tour as a pilot scheme in preparation for Heritage Open Days next year.
1 <sup>st</sup> October	Thanks to Brian Sargeant	An evening of thanks has been arranged for Brian Sargeant, Brian was elected as Mayor for Northampton Borough Council in 2020, unfortunately due to the COVID pandemic Brian's mayoral year couldn't progress as expected and Brian was unable to perform many duties as a mayor, the Town Council want to hold this event to thank Brian for his efforts.
9 <sup>th</sup> October (TBC)	Multi Faith Covid Reflection Memorial Service	An afternoon to commemorate, reflect and remember all those affected by Covid with Northampton Town Council and the Multi Faith Forum. A celebration of community by coming together: planting of a memorial tree, messages of thanks contributed by the public with ribbons and the bandstand will host prayers, speeches, poems, choirs, cultural musical performances and activities which may be interactive with the audience with representatives of all faiths as well as local charities and emergency services.
15 <sup>th</sup> October	Diwali Festival of Lights	The Diwali Festival of Lights is a community event that has traditionally been held in the town for over 20 years, it is organised by IHWO. NTC are supporting this event through the provision of staging, traffic management and security.
Early November	Installation of the remembrance poppies in the Town Centre	Installation of the poppies onto the lamp posts will occur 2 weeks prior to Remembrance Day and the poppies will be taken down 2 weeks later.
5 <sup>th</sup> November	Fireworks Event	A family event consisting of a pyro musical display of fireworks with children's entertainment and food and drink outlets. The event usually attracts approximately 18,000 spectators.
11 <sup>th</sup> November	Youth Summit	Supporting the Youth Summit, engagement with the youth. NTC to have a stall at the summit, leaflets, be the Mayor for a minute selfies etc.
13 <sup>th</sup> November	Remembrance Day	A military event led by the Royal British Legion. Partner (NTC, WNC, Armed Forces Groups,

		Church, LL, Mayor etc.) meetings usually commence in April. Considerations include road closures, traffic management, liaison with the police. Changes due to the Market Square closure may incur additional costs (it is now thought the Market Square may not close until the new year, decision expected by the end of June).
26 <sup>th</sup> November	Christmas Lights Switch On Event	Please see separate report.
December	Christmas Programme	Please see separate report.
Ongoing Project	Northampton Town of Sanctuary	<p>Northampton Town Council recently resolved to become a ‘Town of Sanctuary’. Town of Sanctuary is part of the ‘City of Sanctuary’ initiative which is a national movement which, schools, universities, councils, libraries and many more can be involved in. In order to get Sanctuary status, the organisation has to pledge to create a culture of solidarity, inclusivity and welcome.</p> <p>Northampton Town Council has already taken steps to do this having:</p> <ul style="list-style-type: none"> <li>• Supported refugee awareness week</li> <li>• Liaised with local groups to support refugees fleeing the war in Ukraine</li> <li>• Working in partnership with Goodwill Solutions we have coordinated a project to provide school supplies to Ukrainian refugees in Poland</li> <li>• Arranged for the Mayor and Father Christmas to visit and welcome the Afghan refugees in Northampton 2021.</li> </ul> <p>Northampton Town Council is continuing to work with partners to retain and enhance its town of sanctuary status and to ensure that Northampton is welcoming and inclusive to all.</p>
Ongoing Project	Bleed Kits	Please see separate update report.
October	Royal Mural	<p>With the passing of Queen Elizabeth II and the accession of King Charles III, we would like to mark the occasion through replacing the current mural on Guildhall Road adjacent to the Northampton Museum with a monochrome mural of the busts of both monarchs facing each other.</p> <p>We believe this would a great addition to Northampton Town’s Cultural Quarter and commemorate a historic event and honour Queen Elizabeth II’s life and service.</p>

		<p>It also would replace the WallGames 2022 mural that is not suitable for the Cultural Quarter and children attending the museum and theatre.</p> <p>Permissions have been granted by the hotel owner for the change (Who also said he can replace the frayed top of the gate) and from WallGames Ltd to change the mural. Artists sourced from Wall Games project and would create a design prior to painting for approval. Keen to start work asap due to the weather.</p> <p><b>Total cost £1720</b> to be paid from Cllr Naz Choudary councillor grant fund.</p>
TBC	Ukrainian Art Exhibition	NTC have been approached to facilitate an art exhibition depicting the war torn areas of Ukraine, possible venues to be approached are the theatres, the University or the museum.
TBC	Virtual History walk of Northampton Town Centre Buildings	A scheme to be project led by Louise Hannam-Jones in collaboration with Northampton Museum, the Records Office and the Libraries – please see separate report.

# Christmas Programme Update 2022

## For information and comment:

### ➤ Operations

- Locations and logistics of Christmas Lights installation, supply and electrical repairs have been discussed with suppliers. The quotes for electrical works has been reviewed and details agreed.

**Purchase orders have been raised for total costs of electrical works:**

**£39787.44 (GM Lawrence Ltd)**

**£24300.00 (Ultralite Ltd)**

For works/lights provided in St Leonards Rd (Delapre and Far Cotton Community Council) and those proposed by Northampton BID (various Town Centre lamppost columns) - it has been confirmed that NTC raise invoice for the cost. Total income from this to be collated and included within budget analysis.

- Install date for the large Christmas trees (x4 40' & x2 14' spruce) has been confirmed for Tues 15<sup>th</sup> Nov.
- Advertising boards for Christmas tree fencing - these will be produced by Tangerine Red: partners including R&D, The Deco, BID will be invoiced to advertise their Christmas activities. Interest expressed from additional stakeholders to be arranged. NTC will have x2 boards per location to advertise the overall Christmas Programme.

### ➤ Christmas Lights Switch On – Sat 26<sup>th</sup> Nov - MARKET SQUARE

Stage/sound infrastructure and additional (snow machine) have been provisionally booked pending quote. BBC Radio Northampton to host – Santa to perform the 'Switch On' joined by The Mayor, Panto stars from R&D and The Deco plus local sporting personalities.

Schedule of performances TBC.

Dance Group/Flash Mob 'Elf theme' performers in the crowd and on stage to promote the Christmas Programme.

#### **LIGHT PROJECTIONS:**

TBC pending quotes from supplier Blachere for x2 projectors at x2 locations: Library, Abington Street and All Saints Church.

Additional options being discussed with event partners Stage Right to incorporate artwork developed for 2022's Christmas theme.

### ➤ "Christmas in Northampton" – Augmented Trail & Interactive App (Live from Sat 26<sup>th</sup> Nov)

In consultation with Northampton BID (Christmas partner) and AR Media (supplier) a theme has been agreed for the design work – Mischievous Elves.

Elements included:

- Interactive Trail around Town Centre
- Christmas Map of all activity locations
- Christmas Planner & key dates
- Downloadable children's colouring print out
- Interactive activity – design your own elf.
- Integrated Christmas Radio stream (NLive Christmas Station in partnership with the BID)
- Artwork of theme for promo and advertising suitable for both print and digital formats
- Christmas Teaser video for release/launch beginning of November.

Stakeholders and partners are being contacted to contribute details of Christmas activities taking place across all NTC wards for inclusion on the interactive map located on the app.

**Quote received for total works: £7900.00**

➤ **Christmas Saturdays – Bandstand Stage on the Market Square (3<sup>rd</sup>, 10<sup>th</sup> & 17<sup>th</sup> Dec)**

Entertainment on the Market Square each Saturday in December will be performed and located on a Bandstand Stage. Schedule to include: local brass bands and musicians, community choirs, school and community group performances.

**Quote for infrastructure: £5220.00 (+£185 per Saturday if Sound System is required)**



**FREE PARKING IN WNC CAR PARKS:** There are currently no plans in place to offer free parking to the public each Saturday in December. A request has been put to WNC to ask if this can be arranged – once confirmed this will form part of the advertising campaign to encourage community into town centre and enhance our Christmas offering. *(This to also possibly include the Frost Fair on Sun 4<sup>th</sup> Dec.)*

**LATE NIGHT SHOPPING:** There are currently no plans in place for Late Night Shopping across the town centre. BID to liaise with businesses for interest.

➤ **Northampton BID**

**Santa's Grotto (From Sat 26<sup>th</sup> Nov, every weekend in Dec + weekdays from 19<sup>th</sup> – 23<sup>rd</sup> Dec)**

Northampton BID have confirmed Santa's Grotto has been arranged at the Grosvenor Centre. NTC to support with the provision of colouring pencils, crayons and Northampton Christmas themed colouring books.

Advertising and promotion of the Christmas Programme and Mischievous Elf theme will be collated with the BID's offerings - cross promotion and continuity of theme.

➤ **Frost Fair Update – WNC (Sun 4<sup>th</sup> December)**

The Frost Fair is going ahead with stalls booked for the Market Square however WNC don't plan on including the Christmas Parade for 2022. Discussions ongoing whether to have Santa & Santa's Sleigh with possible contribution from NTC.

Suggestion to open the Bandstand on this Sunday and organise performances. To be discussed further with WNC Frost Fair organisers.

**Draft quote for infrastructure for additional date: £1275 (+£185 if Sound System is required)**

➤ **Working Group Meetings** - Christmas working party meetings were held on 20<sup>th</sup> May and 15<sup>th</sup> July where decision were made in collaboration with partners and event suppliers further to agreement at meetings the above actions have been taken/in progress.

**Next Working Group Meeting** - Key partners will be invited to the next Christmas working party at which the full Christmas program of events will be demonstrated and artwork/trail and app progress reviewed: end of October.

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## Bleed Kits Report – Sept 2022

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**Purpose of report:** To seek the committee’s approval for an allocation of funding to install Bleed Control Cabinets and Emergency Bleed Control kits as outlined in the following report.

**Recommended:** That the committee agrees to an allocation of funding circa £2,500 to enable this project to continue and result in the necessary emergency equipment being installed and available if required in an emergency situation.

### Introduction:

Off the Streets NN have provided Northampton Town Council with a quotation for Bleed Kits and Cabinets after their initial presentation to NTC for additional locations within the Town Centre and surrounding areas. The quotation includes:

- x2 Bleed Kit Cabinets that can be installed onto the front of a building or street furniture that can be accessed 24/7 and advertised on the interactive map.
- x10 Bleed Kit ‘Bags’ to be stored in venues, public buildings or businesses which would be too be advertised as a Bleed Kit location on the interactive map.
- Quotation includes installation (if a cabinet) delivery (if a kit bag) and ongoing maintenance of all kits. *See Page 6 for quote breakdown.*

The map is accessible for the public in the event of knife crime causing injury or any other incident where such equipment is needed. Off the Streets also inform the East Midlands Ambulance Service (EMAS) every time a bleed kit is installed or located for their reference. When the public call 999, they will alert them to the nearest available kit; if this is within a cabinet, the access is given on the call.

One extra kit will be provided free of charge for Northampton Town Council to carry at events. Events and Projects Officers will attend training provided by Off the Streets free of charge to better understand the use and implementation of Bleed Kits. *(One already completed.)*

NTC have worked with associated partners to research knife crime statistics and consulted partners within the NTC wards to understand where bleed kits have already been located or are in the process and planning of being installed. This data and information will highlight appropriate locations where bleed kits are needed whilst ensuring not to duplicate kits in areas across the wards.

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### List of partners NTC Officers have engaged with:

#### **Off the Streets NN:**

The team advised that the best places for bleed kits/cabinets are between schools and parks (routes home) located on or within easily identified buildings - quick to run to. Their work is based on community voice and known incidents within the area and don't have access to official statistics and data.

An interactive map has been produced which is accessible to everyone in order to locate where these kits are installed; the map can also be used as a Google sat navigation overlay:

[https://www.google.com/maps/d/viewer?mid=1Hs-ohqsA8Q-tjK\\_PMR2OaDG0k2M2lpIS&ll=52.32018207593823%2C-0.7312012000000134&z=10](https://www.google.com/maps/d/viewer?mid=1Hs-ohqsA8Q-tjK_PMR2OaDG0k2M2lpIS&ll=52.32018207593823%2C-0.7312012000000134&z=10)

***Please note this map may not yet include the locations listed in the below section on West Northants installations.***

### **Northants Police:**

Beth Warner, Northampton Central Sector Inspector, has highlighted two key locations in the town centre as key areas of risk, specifically in need of bleed kit cabinets. These are **Grafton Street** and the **Bouverie estate** (under passage on Elizabeth Walk.) Inspector Nicola Davis-Lyons, Local Response, is also in agreement that these areas are significant and are locations they are working on to improve.

It was noted that cabinets can act as a deterrent to potential knife crime in high risk areas so visibility is key when choosing the specific location.

Both Inspectors are really keen to establish Bleed Kit Cabinets in these areas as soon as possible; the Bouverie estate in particular has now been declared "a project for long term problem solving owing to the issues." *Insp Beth Warner*

### **East Midlands Ambulance Service:**

A Freedom of Information request was put to EMAS for further data on locations for bleed kits/cabinets as well as any useful statistics to help identify key locations for future installations.

EMAS do not have maps that contain this information however have provided a list of all known and current locations that are within the Town Centre Wards; these locations correspond with maps provided by Off The Streets to help form a full picture of all current sites where bleed kits and cabinets have been installed. This will help ensure new installations are not duplicated or within too close proximity to each other.

Also provided was a list of incidents EMAS have been called to resulting in 'Penetrating Trauma.' The information details numbers of incidents over the last 3 years across postcodes NN1 – NN5. Detailed information on specific area could not be provided so as not to be related to a known crime/ incident/offender etc.

EMAS also have a list of access codes (not provided as not applicable) should someone make a 999 call near a cabinet and it be required, their EMD's (Emergency Medical Dispatchers) will give out the cabinet code.

### **West Northants Council:**

NTC has liaised with the Community Safety & Engagement Team at WNC. WNC have been working with Off the Streets to house x6 bleed kit cabinets in the following areas:

- Delapre Abbey
- Kings Heath
- Sixfields
- Abington Park
- Midsummer Meadows Skate Park
- Leicester Terrace

They have also provided suggestions of possible locations from previous research into the project plus additional ideas for new locations within the Town Centre Wards. WNC are assisting with permissions needed for the organisations.

WNC have also worked with **Community 1** and **Pubwatch** groups to collate the list of following organisations/venues/businesses to house a bleed kit 'bag':

- Bus Station - *completed*
- Guildhall OSS
- St Johns CCTV
- NB's
- SNOvan - *already carry one*
- Elements
- Elysium
- Boston
- BarSo
- Jekyll and Hyde
- Turtle Bay
- Charles Bradlaugh

There is WNC budget committed to installing kits at these locations and organisations.

### **Northampton Town BID:**

The BID previously attended Town Centre Task Group meetings on the installation of kits within the Town Centre. The BID team agree with the importance of having central locations with 24-hour access.

They are keen to assist where they can on location suggestions and happy to help with obtaining location permissions through businesses and venues.

## **Conclusion:**

After talking to all partners and reviewing the statistics provided by Northants Police and EMAS, the need for cabinets to be installed in the town centre (Castle Ward) were highlighted as high importance due to 24-hour access in these high risk hotspots that demonstrate a high volume of knife crime compared to other areas. (*Castle Ward responsible for 40% of overall crime.*)

Additional statistics and data shared by Northants Police at the request of NTC included the following wards: Talavera, Rectory Farm, Riverside, Boothville and Headlands, Eastfield and Abington.

NTC have received a quotation from Off the Streets for two cabinets. It is recommended that these are installed within the Bouverie Estate (under passage on Elizabeth Walk) and in the area of Grafton Street.

Taking into account that Community 1 and Pubwatch are working with WNC to implement bleed kits into the night life bars and pubs located within the town centre, it is recommended that the ten kit 'bags' are placed throughout the wards and are located in areas statistically vulnerable to knife crime to ensure that a wide and broad area is covered and has access to these kits.

## **NEXT STEPS:**

- All locations suggested are still TBC and require further discussion before a decision is made ahead of permissions and installation.
- Further discussion is required to also establish which type of kit (bag or cabinet) benefits which location for greater accessibility – considerations: 24/7 access, high footfall etc.
- Even if all ten locations are not identified altogether, any unallocated kits (for example the two below in the table) can still be purchased and be in reserve for when a decision can be made.
- Cabinet locations will require the appropriate permissions.
- Bags for venues/organisations/businesses require liaison with personnel for their support and involvement.

## **SUGGESTION:**

- Depending on the outcome of the above discussions on types of kits according to location, the quotation from Off the Streets could be amended to replace a couple of the allocated kit bags with additional kit cabinets instead of or aswell as.

**A full list of suggested locations (from liaison with Police, EMAS and WNC partners) can be found in the table below:**

Bleed Kit Type	Location	Ward	Permission granted?
Cabinet	Bouverie Estate- the under passage on Elizabeth Walk	Castle	
Cabinet	Grafton Street	Castle/ Semilong	
Kit	Train station	Castle	Yes – Debbie Macoll WNC need to receive in writing
Kit	Weston Favell Centre	Talavera	Yes – Debbie Macoll WNC need to receive in writing
Kit	Billing Aquadrome	Riverside	
Kit	Riverside Retail Park	Riverside	
Kit	Northampton College	Boothville	
Kit	Broadmead New Church	Eastfield	
Kit	Rectory Farm Shops?	Rectory Farm	
Kit	Spring Family Centre, Springburrows?	Semilong	
Kit			
Kit			

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**Project Proposal – September 2023**  
**Heritage Trail as part of Heritage Open Days**

**Purpose of report:** To seek the committee's approval for allocation of funding to introduce an interactive heritage trail to show the history of the buildings in Northampton Town Centre.

**Recommended:** That the committee agrees to an allocation of funding to enable the Projects and Events Officer to further explore this idea as an annual event as part of the National Heritage Open Days scheme.

An interactive Heritage Trail to show the history of the buildings in Northampton Town Centre. AR Media to provide an app that uses Augmented Reality.

Visitors to the town can participate by downloading app and following the walking trail, holding phone in front of buildings to see historic photographs of what the buildings used to look like.

Digitised photographs shall be set within suspended 3D picture frames and be positioned at key heritage sites. Supplementary information shall be accessible as both audio and text to enrich the experience. To be launched in conjunction with Heritage Open Days September 2023.

Quote includes provision for 5 additional points of interest around the Market Square area- available when the Market opens to encourage footfall and engagement with the heritage of the town centre.

Research: Louise Hannam-Jones

Photographs: Museum/Records Office/Libraries

**Total Cost: AR Media: £6600** (including £1500 for 5 Market Square points to follow in 2024)  
(May be West Northants Charge for Reproduction of the photographs, unless we work as joint project).