

NORTHAMPTON TOWN COUNCIL

EXECUTIVE COMMITTEE

5 January 2021 at 6.30p.m.

To: Members of the Executive Committee (Councillors Birch (Chair), Marriott (Vice Chair), Ashraf, Lane, Brian Markham, McCutcheon and Russell

Cc: Other members of the Council (for information)

You are hereby summoned to attend a meeting of the Executive Committee to be held remotely by Zoom on Tuesday 5th January 2021 at 6.30 p.m. when the business set out below will be transacted

**Richard Walden
Acting Town Clerk
23 December 2020**

**Guildhall
Northampton
NN1 1DE**

A G E N D A

1. Apologies for absence

2. Declarations of Interest

3. Information Technology and Accounting Software

To authorise the Acting Town Clerk to conclude an agreement with Microshade VsM for the supply of IT and accounting software with appropriate support

4. Bank Account

To authorise the opening of the Council's bank account, as recommended by the Northamptonshire County Association of Local Councils, with Unity Trust Bank

5. Civic Occasions

- a) To consider suitable arrangements for a ceremony to receive from the Borough Council and its mayor, the civic regalia, robes, chains and badges of office on 1 April 2021
- b) To consider suitable arrangements for the Annual Council Meeting (Mayor Making Ceremony) and possible community reception on 17 May 2021
- c) To consider suitable arrangements for the first Town Meeting to be held on Monday 24 May 2021 at 7.00p.m. including the possibility of convening a celebration of local community activity and introducing the Town Council to the community

6. Policy Documents

The Council has approved a range of policy documents as set out on its website at www.northamptontowncouncil.gov.uk Subject to detailed scrutiny by this Committee. The Committee is asked to consider how it wishes to undertake that scrutiny.

7. Police Liaison

Northamptonshire County Association of Local Councils (NCALC) has agreed with Northamptonshire Police to establish a new approach to liaison between parish and town councils and the police, the idea being that each parish appoints a person to act as a single point of contact for the police. The Committee is asked to consider who should be the Town Council's representative.

8. Transfer of Property and Services from the Borough Council

The Borough Council has agreed in principle to transfer a number of properties and services to this Council on 1 April 2021 and beyond. An update will be given on the request by members of this Committee on the financial and staffing implications of such transfers.

9. Budget for 2021/22

An update will be given on the preparation of a draft budget for the Committee to recommend to the Council. It is recommended that a special meeting of this Committee be held on **Tuesday 19 January 2021 at 6.00 p.m.** to agree a final budget and to recommend a precept to the Council meeting on Wednesday 27 January 2021.