



# Northampton Town Council

Community Grants Scheme

## Application for a General Community Grant

### Office Use Only

Received  
Validated  
Committee Date

Please ensure this form is filled in completely and ensure you have read the Community Grants Policy.

This scheme provides grants benefitting a greater area than one of the Council's Wards. You must ensure you have read the Community Grants Policy. It is recommended your application is submitted in advance of the deadline to ensure the Town Clerk can validate it and ensure any missing information is provided.

To start a new line in a text box, press SHIFT and ENTER together.

**Privacy:** Your name, position, email address and address will be disclosed to the committee when considering the application. All other information on this form will be made publicly available via the Town Council website as part of the agenda for the committee meeting.

### CONTACT INFORMATION

NAME

POSITION IN ORGANISATION

E-MAIL ADDRESS

ADDRESS

### ABOUT YOUR ORGANISATION

NAME OF ORGANISATION

ORGANISATION TYPE

Community Organisation <sup>1</sup>

Registered Charity

CIC

DO YOU HAVE A CONSTITUTION OR GOVERNING DOCUMENT?

Yes  No

WHAT ARE THE AIMS AND OBJECTIVES OF YOUR ORGANISATION?

<sup>1</sup> Includes any not-for-profit body that is not a Registered Charity or CIC.

**PLEASE PROVIDE DETAILS OF YOUR ORGANISATION'S MEMBERSHIP**

*This should include the geographical area your members are drawn from etc.*

**HOW IS YOUR ORGANISATION MANAGED?**

**HOW MANY PEOPLE ARE INVOLVED IN YOUR ORGANISATION?**

**TRUSTEES / COMMITTEE MEMBERS**

**STAFF**

**ABOUT YOUR PROJECT**

**TOTAL PROJECT COST**

£

**CONTRIBUTION FROM OTHER SOURCES**

£

**TOTAL REQUESTED FROM TOWN COUNCIL**

£

**PLEASE DETAIL THE CONTRIBUTIONS FROM OTHER SOURCES**

*This would include grants from other bodies, use of own funds etc*

**PLEASE DETAIL ANY NON-FINANCIAL 'IN KIND' SUPPORT YOU HAVE FOR YOUR PROJECT**

*This would include time given by volunteers, donations of goods/services etc*

**DOES THIS PROJECT INVOLVE COLLABORATION WITH OTHER ORGANISATIONS? PLEASE DETAIL THEIR INVOLVEMENT**

**PLEASE EXPLAIN THE PROJECT**

*This should explain the objectives of the project and benefits to the local community*

**PLEASE SET OUT WHAT OUTCOMES YOU BELIEVE YOUR PROJECT WILL ACHIEVE**

**HOW WILL THE GRANT BE SPENT?**

*Please be as detailed as possible. The sum of the items should match the amount requested from the Town Council. For any expenditure on a single item over £500 you must demonstrate that best value has been sought, normally by submitting quotations.*


£
£
£
£
£
£
£
£

**IF THE COUNCIL IS UNABLE TO FUND YOUR PROJECT WHAT WOULD THE IMPACT BE?**

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**DO YOU HAVE SUITABLE PUBLIC LIABILITY INSURANCE TO COVER YOUR PROJECT**

Yes  No

**ADDITIONAL INFORMATION**

*Please provide any information relating to your project that you believe the Town Council should be aware of. Please also provide an explanation of any expenditure that you feel is not self-explanatory.*

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