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# Northampton Town Council

## Community Grants Scheme

### Application for a Grant from the Councillors' Community Fund

*Please ensure this form is filled in completely and ensure you have read the Community Grants Policy. For deadlines please see the Town Council website.*

To start a new line in a text box, press SHIFT and ENTER together.

**Privacy:** Your name, position, email address and address will be disclosed to the Grants sub-committee when considering the application. All other information on this form will be made publicly available via the Town Council website as part of the agenda for the sub-committee and any other relevant meetings.

**NAME OF NOMINATING COUNCILLOR(S)**

**NAME OF COUNCIL WARD(S)**

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#### CONTACT INFORMATION

**NAME**

**POSITION IN ORGANISATION**

**E-MAIL ADDRESS**

**ADDRESS**

#### ABOUT YOUR ORGANISATION

**NAME OF ORGANISATION**

**ORGANISATION TYPE**

Community Organisation <sup>1</sup>

Registered Charity

CIC

**DO YOU HAVE A CONSTITUTION OR GOVERNING DOCUMENT?**

Yes  No

**WHAT ARE THE AIMS AND OBJECTIVES OF YOUR ORGANISATION?**

<sup>1</sup> Includes any not-for-profit body that is not a Registered Charity or CIC.

**PLEASE PROVIDE DETAILS OF YOUR ORGANISATION'S MEMBERSHIP**

*This should include the geographical area your members are drawn from etc.*

**HOW IS YOUR ORGANISATION MANAGED?**

**HOW MANY PEOPLE ARE INVOLVED IN YOUR ORGANISATION?**

**TRUSTEES / COMMITTEE MEMBERS**

**STAFF**

**ABOUT YOUR PROJECT**

**TOTAL PROJECT COST**

£

**CONTRIBUTION FROM OTHER SOURCES**

£

**TOTAL REQUESTED FROM TOWN COUNCIL**

£

**PLEASE DETAIL THE CONTRIBUTIONS FROM OTHER SOURCES**

*This would include grants from other bodies, use of own funds etc*

**PLEASE DETAIL ANY NON-FINANCIAL 'IN KIND' SUPPORT YOU HAVE FOR YOUR PROJECT**

*This would include time given by volunteers, donations of goods/services etc*

**DOES THIS PROJECT INVOLVE COLLABORATION WITH OTHER ORGANISATIONS? PLEASE DETAIL THEIR INVOLVEMENT**

**PLEASE EXPLAIN THE PROJECT**

*This should explain the objectives of the project and benefits to the local community*

**PLEASE SET OUT THE OUTCOMES YOU EXPECT YOUR PROJECT TO ACHIEVE**

**HOW WILL THE GRANT BE SPENT?**

*Please be as detailed as possible. The sum of the items should match the amount requested from the Town Council. For any expenditure on a single item over £500 you must demonstrate that best value has been sought, normally by submitting quotations.*



**ADDITIONAL INFORMATION**

*Please provide any information relating to your project that you believe the Town Council should be aware of. Please also provide an explanation of any expenditure that you feel is not self-explanatory.*

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**SUPPORTING STATEMENT FROM NOMINATING COUNCILLOR**

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