

Northampton Town Council
Community Services Committee

Recommendations from the Grants Sub-Committee – Report of the Town Clerk

Purpose of report: To inform the committee of the recommendations made regarding grant applications to the General Community Scheme and the Cllr grant scheme

Recommended: It is recommended that the committee approve the recommendations

Background

A meeting of the Grants Sub-Committee was held on Tuesday 30th November. Present were Cllrs Birch (Chair) and Holland-Delamere, as well as Cllr Soan who was not a committee member but had asked to speak in support of two applications. Due to illness the committee was not quorate so a decision was made to look at the applications for information and make a recommendation to this committee, hence why this a report rather than formal minutes.

The following **RECOMMENDATIONS** were made regarding applications to the **General Grants Scheme**.

<u>Applicant:</u>	<u>App no:</u>	<u>Project:</u>	<u>£ requested</u>	<u>£ recommended</u>	<u>Comments:</u>
Restore	CGF10	Advice service for clients	£6,000	£6,000	Great project that catches all
My first job	CGF11	Helping school leavers into work	£6,750	£6,750	Great project supporting young people and preventing them becoming NEETs
Northampton ESCO	CGF12	Free places for vulnerable families in holiday club	£6,750	£0	Some of the details not clear, costs, schools assisted, etc
Performing Room	CGF13	Equipment and soundproofing	£9,572	£7,043	Great project but the soundproofing element not eligible
Power of the Mind	CGF14	Digital inclusion	£5,910	Defer	Application needs clarity
Frank Bruno Foundation	CGF15	Wellbeing and fitness courses	£28,500	£0	Application is for wages which does not meet criteria
Care & Repair	CGF16	Giving practical help to vulnerable people in Northampton	£2,500	£2,500	Do a great job, supporting people to remain in their own

					homes
Youth Summit	CGF17	Youth Summit 2022	£2,840	*£2,840	Great event, recommended for consideration as part of 22/23 budget
Family Support	CGF18	Provision of a service in Northampton	£4,500	£4,500	Great project supporting families and friends of people with addiction, looking to establish formal service in town
The Lowdown	CGF19	Mental Health Support for young people in Northampton	£15,000	*£15,000	Great project, well run and long established in town. Recommended for consideration as part of 22/23 budget
**Spencer Community Trust Royals	CGF20	Youth football in the community	£2,535	Deferred	Clarification on ward

Total left in 2021/22 General Grants Budget: £31,811

Total recommended allocation from 2021/22 General Grants Budget: £26,970

*Total recommended for consideration as part of 22/23 budget consideration: £17,840

**Confirmed that club is based in Semilong but that they draw players from all parts of west Northampton. Also noted that amount requested exceeds Cllr grant fund criteria.

The following were **RECOMMENDED** to be paid from the Councillor Community Fund:

<u>Applicant:</u>	<u>App no:</u>	<u>Cllr(s) & Ward</u>	<u>Project:</u>	<u>£ requested</u>	<u>£ recommended</u>	<u>Comments:</u>
Semilong & Trinity Neighbourhood Forum	CCF 15	Birch Trinity	Residents Environmental Project	£250	£250	
Semilong & Trinity Neighbourhood Forum	CCF 16	Birch & Marriott Trinity & Semilong	Semilong & Trinity Neighbourhood Plan	£1,000 (£500 each)	£1,000	
Growing Together	CCF 17	Meredith Talavera	CAB drop ins at Blackthorn	£1,000	Deferred	No supporting

						statement, clarification sought from ward cllrs
Headlands Veterans Association	CCF 18	Joyce & Miah Eastfields & Headlands	Christmas activities	£750	£750	
Delapre Dragons FC	CCF 19	Connolly Briar Hill	Football kit and equipment	£1,500	£1,500	Asked if NTC could appear as sponsor on front of kit
Headlands Primary School	CCF 20	Joyce & Miah Eastfields & Headlands	Wildlife area to promote ecology and biodiversity	£2,000 (£1,000 each)	£2,000	
BBOB RFC	CCF 21	Marriott Semilong	Rugby equipment	£500	£500	
Holy Trinity	CCF 22	Birch Trinity	Community event	£250	£250	
Northants Health Charity	CCF 23	Soan Rushmills	New benches as part of new play area	£1,200	£1,200	
Kingsley Primary	CCF 24	Russell Kingsley	New books and library software	£750	£750	
Alliston Gardens Community Centre	CCF 25	Marriott Semilong	Support for community group	£480	£480	

The sub-committee also **RECOMMENDED** that the revised Councillor grant form (as attached), be adopted. It simplified the process and made it easier for groups to apply. It also added some guidance and publicity points to aid Town Council communications.

Form



Northampton TOWN COUNCIL

Office Use Only

Received
Validated
Committee Date

Community Grants Scheme

Application for a Grant from the Councillors' Community Fund

Please ensure this form is filled in completely and ensure you have read the Community Grants Policy. For deadlines please see the Town Council website. Please read the Community Grants Policy before completion to ensure your project is eligible <https://www.northamptontowncouncil.gov.uk/uploads/community-grants-policyv3.pdf>

To start a new line in a text box, press SHIFT and ENTER together.

Privacy: Your name, position, email address and address will be disclosed to the Grants sub-committee when considering the application. All other information on this form will be made publicly available via the Town Council website as part of the agenda for the sub-committee and any other relevant meetings.

CONTACT INFORMATION

NAME

Click here to enter text.

POSITION IN ORGANISATION

Click here to enter text.

E-MAIL ADDRESS

Click here to enter text.

ADDRESS

Click here to enter text.

ABOUT YOUR ORGANISATION

NAME OF ORGANISATION

Click here to enter text.

NAME OF PROJECT

Click here to enter text.

ORGANISATION TYPE

Community Organisation ¹

Registered Charity

CIC

CHARITY NUMBER (IF APPLICABLE)

Click here to enter text.

DO YOU HAVE A CONSTITUTION OR GOVERNING DOCUMENT?

Yes No

WHAT ARE THE AIMS AND OBJECTIVES OF YOUR ORGANISATION?

Click here to enter text.

¹ Includes any not-for-profit body that is not a Registered Charity or CIC.

PLEASE EXPLAIN THE PROJECT, ITS AIMS AND OBJECTIVES AND WHO WILL BENEFIT FROM IT

This should include the geographical area the beneficiaries are drawn from, an estimate of how many etc.

Click here to enter text.

HOW IS YOUR ORGANISATION MANAGED?

Click here to enter text.

HOW MANY PEOPLE ARE INVOLVED IN YOUR ORGANISATION?

TRUSTEES / COMMITTEE MEMBERS

Click here to enter text.

STAFF

Click here to enter text.

VOLUNTEERS

Click here to enter text.

ABOUT YOUR PROJECT

TOTAL PROJECT COST

£ Click here to enter text.

CONTRIBUTION FROM OTHER SOURCES

£ Click here to enter text.

TOTAL REQUESTED FROM TOWN COUNCIL (to nearest £)

£ Click here to enter text.

PLEASE DETAIL ANY COLLABORATION AND/OR CONTRIBUTIONS FROM OTHER SOURCES

This would include grants from other bodies, use of own funds, partnership working etc

Click here to enter text.

PLEASE DETAIL ANY NON-FINANCIAL 'IN KIND' SUPPORT YOU HAVE FOR YOUR PROJECT

This would include time given by volunteers, donations of goods/services etc

Click here to enter text.

HOW WILL THE GRANT BE SPENT?

Please be as detailed as possible. The sum of the items should match the amount requested from the Town Council.

Click here to enter text.

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ADDITIONAL INFORMATION

Please provide any information relating to your project that you believe the Town Council should be aware of. Please also provide an explanation of any expenditure that you feel is not self-explanatory.

Click here to enter text.

To be completed by nominating ward councillor(s)

NAME OF NOMINATING COUNCILLOR(S): Click here to enter text.

NAME OF COUNCIL WARD(S): Click here to enter text.

SUPPORTING STATEMENT FROM NOMINATING COUNCILLOR(S)

Click here to enter text.



Northampton TOWN COUNCIL

Please do not email this part in with your application

Guidance for completing the Councillors' Community Grant Form

- Please ensure you have read our Grants Policy before completing the application form. This can be downloaded from <https://www.northamptontowncouncil.gov.uk/uploads/community-grants-policyv3.pdf>
- For details of deadlines please contact the office info@northamptontowncouncil.gov.uk
- Please ensure you contact and get a supporting statement from the ward councillor(s) your project is based in before submittal. Contact details of all councillors can be found at <https://www.northamptontowncouncil.gov.uk/councillors.html>. It is vital to get their support from the outset. The simplest way to get the supporting statement is to email them the application and ask them to add their statement and then email it back to you.
- If the ward your project is based in/will benefit has more than one ward councillor, then you can choose to approach more than one councillor for support and funding should you want to.
- Please ensure you complete all parts of the form. For any parts that are not applicable please put N/A
- If you need any assistance completing the form or have any questions then please contact the office, who will be happy to offer assistance, info@northamptontowncouncil.gov.uk
- Please ensure you submit the latest 3 months' bank statements with the application form. Failure to not provide the bank statements will delay your application and may result in it not being considered.
- Please email your completed application and bank statements to info@northamptontowncouncil.gov.uk

Conditions of accepting a grant

If you are successful in your application we will make contact to ask you to provide us with your organisation's bank account details, please note that we will not make payment to individuals. This information will be used for payment only and will not be shared with any other organisation or individual.

We will expect you to provide a brief report of how the money has been spent, the impact of the project and any other relevant information. We require that this is provided within 6 months of the award. Failure to do so may mean that future applications from your organisation are not considered.

We ask that you reference Northampton Town Council in any publicity, social media posts etc., and use our logo in any printed publicity and websites. Further information on this can be found in the publicity check list below.

Publicity Check List

We are proud of Northampton and we are proud of the many organisations, charities, clubs and groups in the town that enrich our lives, support our communities and make Northampton better. Accordingly, we want to publicise your project and we want you to publicise the benefit our grant has had for you. Therefore, we ask that you tag us in any social media posts, use our logo on any posters, banners, printed publicity etc. and email us any photos that you have that you think would be great for us to add to our website and any press releases we do. We therefore ask that you:

- Please liaise with our communications officer Rachel Thomas and email her any photos, Rachel.thomas@northamptontowncouncil.gov.uk 01604 349310.
- If posting on Instagram, please tag us @Northampton_TC and use the hashtags #NorthamptonTC and #communitygrantsNTC
- Again, if posting on twitter please tag us @Northampton_TC and use the hashtags #NorthamptonTC and #communitygrantsNTC
- If posting on Facebook, then please tag us NorthamptonTC
- Please use the logo below in any publicity, references, banners, websites etc. Please contact Rachel if you are having any issues using the logo.
- If you would like to invite the Mayor to your event or visit your project then please contact the Civic and Mayoralty Officer Lizzie Hawkins lizzie.hawkins@northamptontowncouncil.gov.uk

Use this logo in any publicity, websites etc



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