



NORTHAMPTON TOWN COUNCIL

Annual Town Meeting 24th May 2021

Notice is hereby given that the Annual Town Meeting for Northampton will be held in the Court Room at the Guildhall, Northampton at 18.00 on Monday 24th May 2021 when the business set out below will be transacted. This meeting is open to any elector for the area served by the Northampton Town Council.

To reduce the potential for spreading coronavirus any electors and others attending this meeting are asked to abide strictly with the safety instructions set out at page 2 of these agenda papers.

**Councillor Rufia Ashraf
Town Mayor
12th May 2021**

**Guildhall
Northampton
NN1 1DE**

A G E N D A

- 1. Welcome by Town Mayor**
- 2. Questions or comments by electors**

Northampton Town Council

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Covid – 19 Protocols

The law which permitted the Town Meeting to be held remotely expired on 6th May 2021 and has not been renewed. Accordingly, this meeting must now be held in person in public. The Council is, however, fully aware of the ongoing threat of possible transmission of coronavirus and accordingly asks persons attending this meeting to kindly observe strictly the following protocols.

1. No person should attend the meeting if they are feeling unwell or are displaying COVID 19 symptoms
2. On arrival, please take your temperature and leave if unwell
3. On arrival please sign in for test and trace purposes, either using the QR code or completing the form provided.
4. Use the shortest and most direct route to the Court Room and limit movement around the building
5. Use hand sanitiser provided and wear a facemask whilst walking round the building
6. Once seated please remain in your seat and try and avoid mingling with others or making contact with other surfaces.
7. The toilets in the Guildhall will be open, but attendees are advised to use the toilet before they leave home, in order to reduce contact points and the chances of coming into close contact with others in a confined space.
8. The windows in the Court Room will be open throughout the meeting, in order to allow clean air to circulate.
9. Should any person attending the meeting need to cough or sneeze, they should do so into a tissue which they should then take home. If a tissue is not to hand, the inside of the arm should be used.
10. All persons should take home all litter and not leave items which others will have to touch to dispose of.